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ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
Decennial Committee on Local Government Efficiency
Meeting Minutes
Meeting Room
June 12, 2024 – 6:45 p.m.

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to Order at 6:45 p.m.

2. Roll Call

Melanie Francisco A
Brittany Kearby P
Kathy Oetker 6:50 p.m.
Ana Perez P

Sherry Perkowitz P
Anne Richmond P
Karolyn Wessel P

Jim DiDonato, Executive Director P
Marina Stevens, Assistant Director P
Robbyn Allbee, Community Member P
Anna Pauls, Community Member P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

This is the organization meeting of the Decennial Committee on Local Government Efficiency. Meeting goals are to identify committee members, set deadlines for next steps, designate different committee members to compile information and identify efficiencies within the district and to identify increased opportunities for efficiencies and whether there are additional opportunities for accountability. This would include identifying any intergovernmental agreements currently in place or whether there are additional opportunities for intergovernmental cooperation.

Motion: Robbyn Allbee
Seconded: Brittany Kearby
Action: Voice Vote

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Anna Pauls, Head of Youth Services and Decennial Committee Member; Heather Edwards, Community Member

6. Presentation(s)

None

7. Communications

None

8. Discussion Items

- A. Goals of the Decennial Committee on Local Government Efficiency
- Reviewed the Committee Responsibilities
 - Meeting schedule changed to June, July and August
 - Jim provided an overview of committee tasks
 - Trustees discussed the library's Core Services and Programs along with suggestions for additional offerings.
- B. Core Programs and Services Currently Offered
- Loan Library Materials (books, music,....)
 - Passport Services
 - Readers Advisory
 - Internet Access
 - Library of Things
 - Spanish Language Collection
 - Excellent Customer Service
 - Story Time
 - Bilingual Staff
 - Bilingual Marketing
 - Maker Space
 - Summer Reading Club
 - Book Discussion Groups
 - Gale Courses
 - Notary Services
 - Voter Registration Services
 - Seed Library
 - Food Pantry
 - All Students in Dist. 116 have a Library Card
 - Certified Wildlife Courtyard
 - Food Forest
 - Illinois Library Presents: Speakers
 - Study Room
 - Maker Space / X-Lab
 - Meeting Room for Outside Groups
 - Programs for All Age Groups
 - Homebound Delivery
 - Books on Wheels
 - Polling Place
- C. Core Programs and Services We Could Possibly Offer
- Increase Subject Expert Partnerships (i.e., Rosalind Franklin Mobile Health Clinic)
 - Add Collection of Materials in Polish, Hindi, and Russian
 - Driver's License and/or License Plate Renewal
 - Utility Payment Center
 - Tax Assistance
 - Citizenship Classes and Services
 - Adult Volunteers
 - Bike Repair Station possibly Sponsored by The Lions Club
 - More Study Rooms
 - New Group Meeting Space for Internal and External Groups (i.e., Chamber, Education Foundation, School District Training, scout troops, hobby specific groups)
 - More Places to Hold Library Programs (also allow for simultaneous and back to back programs)
 - New Space for Community Events (i.e., Author Visits, Preschool Fair, Job Fair, Pet Expo, Candidate Forum (Debates), Seed Expo)
 - More Reading Space
 - Outdoor Space for Cultural Events and Concerts (i.e., concerts in the park)
- D. Jim provided a brief overview of items to include in the Awards and Recognitions, the Intergovernmental Agreements, and the Community Partnerships sections. A list of Agreements and Memberships compiled by Cheryl Clark is included with the packet.

E. Trustees will develop a list of items indicated in the section covering of Laws, Policies, Rules and Procedures, Training Materials, and other Documents at the next committee meeting.

9. **General Good and Welfare**

10. **Adjournment**

7:29 p.m.

Motion: Robbyn Allbee

Seconded: Brittany Kearby

Action: Voice Vote

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel
Secretary, Library Board of Trustees