

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
September 25, 2024 – 6:45 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the Meeting to Order at 6:46 p.m.

2. Roll Call

Melanie Francisco P	Sherry Perkowitz P
Brittany Kearby P	Anne Richmond P
Kathy Oetker 6:51 p.m.	Karolyn Wessel A
Ana Perez P	

Jim DiDonato, Executive Director P
Marina Stevens, Assistant Director P
Robbyn Allbee, Administrative Manager P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

- Motion: Melanie Francisco
- Seconded: Brittany Kearby
- Action: Voice Vote; Motion Passed

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation. The following Public attended:

Karen Nuccio, Travis Haley, Doug Kearney and via zoom, DiDi Witnik

6. Presentation(s): None

7. Approval of Minutes

- A. September 4, 2024 Special Reconvened from 2024-08-28 Regular Board Meeting Minutes
- B. September 11, 2024 Budget and Appropriations Hearing Minutes
- C. September 11, 2024 Special Meeting to Approve Budget & Appropriation Ordinance
 - Motion: Brittany Kearby
 - Seconded: Ana Perez
 - Action: Voice Vote; Motion Passed

8. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant 807
 - Motion: Kathy Oetker
 - Seconded: Sherry Perkowitz
 - Action: Roll Call Vote; Motion Passed

9. Communications

Trustees agreed to cancel previously scheduled Committee of the Whole Meetings. The Board will revisit the need to schedule more meetings at the Regular board Meeting in January 2025.

10. Library Director's Report

11. Action Items

- A. Discussion and Possible Action on Updates to Personnel Policies
 - Motion to Approve all policies as presented with exception of the School Visitation Policy. Staff will update the proposed School Visitation Policy with information related to the amount of hours allotted for leave.
 - Sherry Perkowitz
Seconded: Brittany Kearby
Action: Voice Vote
Aye: Kearby, Oetker, Perez, Perkowitz and Richmond
Abstain: Francisco
Motion Carried

12. Executive Session: None

13. General Good and Welfare

14. Adjournment

President Anne Richmond adjourned the Meeting at 7:38 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel
Secretary, Library Board of Trustees