

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
Meeting Room
January 27, 2010 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order:

President Diane Klein called the meeting to order at 6:04 p.m.

2. Roll Call:

Mandy Hollingsworth	P	Shari Skorcz	P
Linda Kauffman	A	Patty Smart	P
Diane Klein	P	Cathy Warner	P
Brad Ogilvie	P		

Staff Present:

- Jim DiDonato, Executive Director P
- Robbyn Allbee, Administrative Manager P
- Elena Lara, Head of Outreach Services P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Shari Skorcz made a motion to approve the agenda as presented. Patty Smart seconded. All Trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.

5. Public Introductions and Comments

Maggie Rodriguez

6. Approval of Minutes

- a. Regular Board Meeting Minutes for December 16, 2009:
Cathy Warner made a motion to accept the regular Board Meeting Minutes for December 16, 2009. Patty Smart seconded. All Trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 631 in the amount of \$395,793.77
- c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
September	.157 %	September	0.55 %
October	.093 %	October	0.55%
November	.117 %	November	0.54%
December	.121%	December	0.54%

Brad Ogilvie made a motion to accept Warrant # 631 in the amount of \$395,793.77. Mandy Hollingsworth seconded. On a roll call vote all trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.

8. Communications

- a. Department Report – Elena Lara, Head of Outreach Services:
Elena Lara updated the Board on Outreach Services. The Board thanked Elena for her continued success representing the library in the community.

9. Library Director's Report:

Jim DiDonato presented the Director's Report as written. Trustees did review a plan to interfile nonfiction videos with nonfiction print materials. All Trustees agreed to move forward with integrating the two collections and reevaluate the effectiveness of this arrangement in six months.

10. Action Items

- a. Approval of Board Bylaws – Second Draft:
Patty Smart made a motion to approve the Board Bylaws – Second Draft as presented. Cathy Warner seconded. All Trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.
- b. Select a Date for Annual Planning Meeting:
Diane Klein made a motion to hold the library's Annual Planning Meeting to discuss goals for FY 2010-2011 at 6:00 p.m., March 3, 2010 at the Round Lake Beach Panera Bread, provided the meeting room is available; if the meeting room at Panera Bread is unavailable, the meeting will be held at the Round Lake Area Public Library. Shari Skorcz seconded. All Trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.

- c. Approval of Participation in Northern Illinois Municipal Electric Cooperative:
Cathy Warner made a motion to approve the Round Lake Area Public Library's participation in the Northern Illinois Municipal Electric Cooperative for the next fiscal year, starting in May of 2010. Patty Smart seconded. All Trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.

- d. Resolution Creating the Officers for the Freedom of Information Act and the Open Meetings Act for the Round Lake Area Public Library District, Lake County, Illinois:
Patty Smart made a motion to accept the Resolution Creating the Officers for the Freedom of Information Act and the Open Meetings Act for the Round Lake Area Public Library District, Lake County, Illinois as presented. Brad Ogilvie seconded. All Trustees present (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner) voted Aye. Motion carried.

11. **General Good and Welfare**

12. **Adjournment**

President Diane Klein adjourned the meeting at 7:20 p.m.