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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING Minutes
Planning Meeting
Meeting Room
March 3, 2010 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Diane Klein called the meeting to order at 6:00 p.m.

2. Roll Call:

Mandy Hollingsworth	P	Shari Skorcz	P
Linda Kauffman	A	Patty Smart	P
Diane Klein	P	Cathy Warner	P
Brad Ogilvie	P		

Staff Present:

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance.

4. Approval of Agenda

Mandy Hollingsworth made a motion to approve the agenda as presented. Brad Ogilvie seconded. All Trustee's present, (Hollingsworth, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.

5. Public Introductions and Comments

Maggie Rodriguez was present.

6. Communications

Trustees received an invitation to the Mano-a-Mano Gala.

7. Action Items

a. Fiscal Year 2010 – 2011 Planning and Goals

Trustees were presented a list of potential projects created by managers. After reviewing that list, Trustees discussed those and many other potential goals for the coming Fiscal Year.

- Diane Klein would like to know if the building can support a third floor. She would also like to know if the property between the parking lot and Harrison is buildable. Diane also suggested the library set up a donation box at programs.
- Cathy Warner would like to have a meeting with all Department Heads to get their input. She also recommended contacting the architect or contractor who originally constructed this building to see if a third story can be added.
- Brad Ogilvie and Shari Skorcz expressed a need for new public computers.
- Patty Smart would like to see some type of fundraising done for the new public computers. She also likes the idea of offering “How To” programs and said she is aware of some residents that are looking for babysitting, CPR, and first aid classes.
- Mandy Hollingsworth suggested the library collaborate with the Lake County Fielders baseball team to promote reading; have programs featuring job networking, resume writing, etc. Mandy also indicated that public internet computers needed some software updates (Internet Explorer).

Diane directed Trustees, Jim, and library managers to meet at 5:00 instead of 6:00 for the Regular Board Meeting on March 24, 2010 for a followup planning session.

8. General Good and Welfare

9. Adjournment

President Diane Klein adjourned the meeting at 7:53 p.m.

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Shari Skorcz,
Secretary, Library Board of Trustees