

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
Activity Room
December 15, 2010 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Diane Klein called the meeting to order at 6:00 pm

2. Roll Call:

Mandy Hollingsworth	P	Shari Skorcz	A
Linda Kauffman	A	Patty Smart	A
Diane Klein	P	Cathy Warner	P
Brad Ogilvie	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Gail Grunst, Head of Circulation	P

Diane Klein appointed Mandy Hollingsworth Secretary Pro-tem

3. Pledge of Allegiance: All present recited the Pledge of allegiance.

4. Approval of Agenda

Cathy Warner made a motion to approve the Agenda as presented, Brad Ogilvie seconded. All Trustees present, (Hollingsworth, Klein, Ogilvie and Warner), voted aye. Motion carried.

5. Public Introductions and Comments: No public present

6. Approval of Minutes

a. Tax Levy Hearing Meeting Minutes for November 17, 2010:

Mandy Hollingsworth made a motion to approve the Tax Levy Hearing Meeting Minutes for November 17, 2010, Brad Ogilvie seconded. All Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion carried.

b. Regular Board Meeting Minutes for November 17, 2010:

Cathy Warner made a motion to approve the Regular Board Meeting Minutes for November 17, 2010, Mandy Hollingsworth seconded. All Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 642

Brad Ogilvie made a motion to approve Warrant #642, Mandy Hollingsworth seconded. On a roll call all Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion carried.

c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
July	.178%	July	0.45%
August	.193%	August	0.45%
September	.179%	September	0.40%
October	.159%	October	0.36%
November	.155%	November	0.35%

8. Communications

a. Department Report – Gail Grunst, Head of Circulation

Diane Klein commented upon the fact that circulation numbers are astronomical. All Trustees asked Gail to extend their appreciation to Circulation staff.

b. Diane Klein brought in Thank You cards that she received from attendees of her program: Show Me How, Salon Hair.

9. Library Director's Report:

Jim presented the Director's report as written.

10. Action Items

a. Ratify Annual Report of Receipts and Disbursements for FY 2009-2010 (30 ILCS 15/1 and 15/2) (50 ILCS 305/1):

Brad Ogilvie made a motion to ratify the Annual Report of Receipts and Disbursements for FY 2009-2010, Mandy Hollingsworth seconded. All Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion carried.

b. Approve Request for Bids for Leasing Public Access Computer Equipment:

Cathy Warner made a motion to approve the process to Request for Bids for Leasing Public Access Computer Equipment, Brad Ogilvie seconded.

All Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion carried.

- c. Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06):
Cathy Warner made a motion to keep the Second Half of the Year Closed Session Minutes, closed. Mandy Hollingsworth seconded. All Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion carried.

11. Executive Session

Closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2(c)(1).)

Cathy Warner made a motion to enter Executive Session at 6:58 pm for the purpose of discussing the Second Half of the Year Closed Session Minutes, Mandy Hollingsworth seconded. All Trustees present (Hollingsworth, Klein, Ogilvie and Warner) voted aye. Motion Carried.

The Board agreed to resume the regular Board Meeting at 7:00 pm

12. General Good and Welfare

13. Adjournment

President Diane Klein adjourned the meeting at 7:30 pm

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Mandy Hollingsworth, Secretary Pro-tem
Secretary, Library Board of Trustees