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**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
REGULAR MEETING  
Meeting Room  
March 28, 2012 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order:**

President Cathy Warner called the meeting to order at 6:05pm. Cathy Warner appointed Anne Richmond Secretary Pro-Tem

**2. Roll Call:**

Mandy Hollingsworth	P	Anne Richmond	P
Diane Klein	P	Patty Smart	A
Ron Repa	P	Cathy Warner	P
Jim DiDonato, Executive Director			P
Robbyn Allbee, Administrative Manager			P
Deb Allen, Head of Youth Services			P
Marina Stevens, Librarian			P
Dawn Cummins, Librarian			P

**3. Pledge of Allegiance:**

All present recited the Pledge of Allegiance

**4. Approval of Agenda:**

Anne Richmond made a motion to approve the agenda as presented. Mandy Hollingsworth seconded. All Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

Diane Klein made a motion to enter into Executive Session at 6:13 pm for the purpose of Interviewing a Board Candidate to fill an open position. Anne Richmond seconded. All Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

Diane Klein made a motion to re-enter Regular Session at 6:29pm. Anne Richmond seconded. All Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

**5. Public Introductions and Comments:**

Charlie Foy, Trustee Candidate  
Ken Herdeman, Ehlers Investments

**6. Approval of Minutes:**

a. Regular Board Meeting Minutes for February 22, 2012:

Mandy Hollingsworth made a motion to accept the Regular Board Meeting Minutes for February 22, 2012. Anne Richmond seconded. All Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

b. Planning Meeting Minutes for March 7, 2012:

Anne Richmond made a motion to approve the Planning Meeting Minutes for March 7, 2012. Mandy Hollingsworth seconded. The following Trustees, Hollingsworth, Klein, Repa and Richmond, voted Aye. The following Trustee, Warner, abstained. Motion Carried.

**7. Financial Business**

a. Bookkeeping Report

b. Vendor's List - Warrant # 657

Mandy Hollingsworth made a motion to accept Warrant #657. Diane Klein seconded. On a roll call vote all Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

c. Investment Rates:

i. Illinois Funds		ii. PNC	
November	.072 %	November	0.25%
December	.077 %	December	0.25%
January	.097 %	January	0.27%

**8. Communications**

- a. Department Report – Deb Allen, Head of Youth Services: The Board thanked Debbie for all the work that Youth Services does for the library.
- b. Marina Stevens and Dawn Cummins presented a summary of their trip to the Public Library Association conference. Trustees thanked Marina and Dawn for their good ideas and said they are looking forward to seeing those ideas implemented at the library.

**9. Library Director's Report:**

Jim presented the Director's report as written.

## 10. **Action Items**

### a. Approval of Investment Advisory Agreement:

Ron Repa made a motion to approve the Investment Advisory Agreement, Resolution 03-28-2012-Investment, provided by Ehlers Investment Partners. Mandy Hollingsworth seconded. On a Roll Call vote all Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

### b. Reinvestment of Existing Investments Reaching Maturity:

Diane Klein made a motion to reinvest existing investments reaching maturity. Mandy Hollingsworth seconded. On a roll call vote all Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

### c. Banning a Patron for Inappropriate Behavior:

Diane Klein made a motion to ban a patron from using the library or being on the library property for 60 years for activity he conducted at the library on March 15, 2012. Anne Richmond seconded. All Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

### d. Appoint Trustee to Fill Vacant Position on Library Board:

Diane Klein made a motion to appoint Charlie Foy to Fill the Vacant Position on the Library Board. Anne Richmond seconded. All Trustees present, Hollingsworth, Klein, Repa, Richmond and Warner, voted Aye. Motion Carried.

### e. Set Date for Meeting to Select Library Trustee:

No Motion, No Discussion, No Action

## 11. **Executive Session:** See above

Closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2(c)(1).)

## 12. **General Good and Welfare**

## 13. **Adjournment**

President Cathy Warner adjourned the meeting at 8:33pm

Respectfully submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Anne Richmond,  
Secretary Pro Tem, Library Board of Trustees