

*The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL*

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
REGULAR MEETING  
Meeting Room  
January 26, 2011 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. **Call to Order** Cathy Warner called the meeting to order at 6:04 p.m.

2. **Roll Call:**

Mandy Hollingsworth	P	Shari Skorcz	P
Linda Kauffman	A	Patty Smart	P
Diane Klein	A	Cathy Warner	P
Brad Ogilvie	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
John Haliotis, Information Technology Systems Administrator	P
Maggie Rodriguez, Head of Shelving	P

3. **Pledge of Allegiance**

4. **Approval of Agenda:** Agenda accepted by Cathy Warner; no changes.

5. **Public Introductions and Comments**

- David Gadzicki, Robin Gadzicki, Michelle Morgan: All were there to voice their opinion regarding Stitch N Bitch.
- Ed Sirovatka from Sikich for computer bid approval

6. **Approval of Minutes**

a. Regular Board Meeting Minutes for December 15, 2010

Mandy Hollingsworth made a motion to accept the Regular Board Meeting Minutes for December 15, 2010 as presented. Brad Ogilvie seconded. All Trustees present, (Hollingsworth, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.

## 7. Financial Business

### a. Bookkeeping Report

Brad Ogilvie reported that the Federal Reserve held a meeting earlier in the day and decided to continue keeping Interest Rates low for the foreseeable future.

### b. Vendor's List - Warrant # 643

Brad Ogilvie made a motion to accept Warrant #643. Patty Smart seconded. On a Roll call vote all Trustees present, (Hollingsworth, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.

### c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
September	.179%	September	0.40%
October	.159%	October	0.36%
November	.155%	November	0.35%
December	.121%	December	0.34%

## 8. Communications

### a. Department Report – John Haliotis, Information Technology Systems Administrator

John highlighted the Server problems in December and informed the Board of the upcoming computer upgrade time table. The Board thanked him for all his hard work.

## 9. Library Director's Report:

- Jim presented the Director's Report as written.
- The Board asked Jim to include more information on the series of Stitch N Bitch books in the library advertising of the program. Perhaps including "Based on the best selling book series..."
- The Board was presented with bookmarks from the Fox Lake library.

## 10. Action Items

### a. Approve for Bids for Leasing Public Access Computer Equipment:

Cathy Warner made a motion to accept a computer lease contract proposed by Sikich LLP, listed as option E in the Director's Report. Brad Ogilvie seconded. On a Roll call vote all Trustees present, (Hollingsworth, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.

- b. Plan for Renewed Investment of \$400,000:  
Cathy Warner made a motion not to invest any money in Government Sponsored Entities at this time. Shari Skorcz seconded. All Trustees present, (Hollingsworth, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.
  
- c. Approval of Participation in Energy Cooperative:  
Cathy Warner made a motion that the library director participate in an electrical and/or natural gas cooperative that provides sufficient savings and quality customer service, provided the terms are amenable to the library's attorney. Mandy Hollingsworth seconded. On a Roll call vote all Trustees present, (Hollingsworth, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.
  
- d. Set Date for Annual Planning Meeting  
Tabled until February.

11. **Executive Session: None**

12. **General Good and Welfare**

13. **Adjournment**

Shari Skorcz made a motion to adjourn the meeting at 7:46 pm. Patty Smart seconded. All Trustees present, (Hollingsworth, Ogilvie, Skorcz, Smart and Warner), voted Aye. Motion carried.