

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
Meeting Room
December 14, 2011 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call:

Mandy Hollingsworth
Linda Kauffman
Diane Klein
Ron Repa

Anne Richmond
Patty Smart
Cathy Warner

Jim DiDonato, Executive Director
Robbyn Allbee, Administrative Manager
Rich Erikson, Head of Adult Services

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

- a. Tax Levy Hearing Minutes - November 16, 2011
- b. Regular Board Meeting Minutes for November 16, 2011

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 654
- c. Investment Rates:

i. Illinois Funds		ii. PNC	
September	.046%	September	0.27%
October	.046%	October	0.27%
November	.046%	November	0.25%

8. Communications

- a. Department Report – Rich Erikson, Head of Adult Services

9. Library Director’s Report:

10. Action Items

- a. Motion to Honor Trustee, Linda Kauffman, for Service to the Library
- b. Executive Officer Elections
- c. Ratify Annual Report of Receipts and Disbursements for FY 2010-2011 (30 ILCS 15/1 and 15/2) (50 ILCS 305/1)
- d. Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06)

11. Executive Session

Closed session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (5 ILCS 120/2(c)(1).)

12. General Good and Welfare

13. Adjournment