

Almost Autumn Market – September, 2010
Terms and Conditions

1. The Round Lake Area Public Library will lease to the Crafter an 8' x 6' space, either indoor or outdoor, at the "Almost Autumn Market" craft show to be held at the Round Lake Area Public Library, 906 Hart Road, Round Lake, IL. 60073, on Saturday, September 25, 2010 from 9:00 A.M. to 3:00 P.M.
2. The crafter agrees to pay \$10.00 per outdoor space, there is limited availability of electrical power at the front of the building, or \$15.00 per indoor space, (limited electricity), payable upon signing this contract and returning it, by mail, to the Round Lake Area Public Library. No tables or chairs are provided.
3. There will be no refunds. Checks are to be made payable to the Friends of the Round Lake Area Public Library. Space assignments, outdoor and indoor, are on a first come, first served basis. All applications will be numbered upon receipt. Application deadline is September 15, 2010 or until all spaces are filled. Applications and checks received after the show has filled will be returned to the applicant.
4. Post dated checks will not be accepted. Returned check fee is \$25.00 and must be paid prior to craft show.
5. The vendor agrees to release the Friends of the Round Lake Area Public Library and the Round Lake Public Library from any loss due to fire, theft, breakage or other cause, and all liability for injury during the show.
6. Vendor agrees that this booth will contain only hand crafted items, no manufactured items. If, in the opinion of the Round Lake Area Public Library, any manufactured items appear at the show, the Round Lake Area Public Library reserves the right of removal.
7. The vendor will be responsible for any damage he/she may cause and will leave their space clean upon departure. The crafter shall comply with all fire laws, electrical codes and all other rules, regulations, codes or statutes with respect to the installation, conduct and disassembly of one's exhibit. **ALL OPEN FLAMES, (CANDLES, POTPOURRI WARMERS, ETC.) ARE PROHIBITED IN THE BUILDING.**
8. All vendors are responsible for collecting and reporting applicable Illinois sales tax of 7.5%
9. Show Schedule:
 - Check in: 7:00 A.M. to 8:30 A.M.
 - Set up: 7:00 A.M. to 9:00 A.M.
 - Show time: 9:00 A.M. to 3:00 P.M.
 - Tear down: 3:00 P.M. to 5:00 P.M.
10. All exhibits must be removed by 5:00 P.M.
11. The Market will be held rain or shine! No refunds.
12. Retain this part of the contract for your records as this contains the terms and conditions that you, as a participating crafter, agree to honor by your signature on the contract. In order to be accepted, your contract must be signed.

Almost Autumn Market
2010 Application and Contract

Please print all information.

Name: _____

Address: _____

Phone: _____

E-mail: _____

ALL VENDORS: Check each category in which you plan to bring product to market:

Fruit Flowers Vegetables Poultry, Eggs Meat,
Fish
 Baked Goods Dairy Craft, please specify

I would like an Indoor or Outdoor Space

I require electricity yes

If you are required to have a health department license or safe food handling certificate, please attach a copy to your application.

(OVER)

INSURANCE INFORMATION:

All applicants must carry commercial liability insurance for protection against damages in the event an injury occurs at the Market or an injury is caused by the product (s) they sell at the Market.

Insurance Co: _____
Policy #: _____ Exp. Date: _____
Coverage Limits: _____ Per Occurrence: _____
Aggregate: _____
Agent Name: _____
Agent Business Address: _____
City: _____ State: _____ Zip: _____
Business Phone: _____ Business Fax: _____

A COPY OF YOUR INSURANCE POLICY CERTIFICATES MUST BE ON FILE WITH OUR OFFICE BEFORE YOUR APPLICATION WILL BE CONSIDERED COMPLETE.

By signing this contract I agree to the Terms and Conditions of the “Almost Autumn Market” of which I have a copy, I have read and I understand.

Signed: _____

Dated: _____

Please return the signed application and appropriate payment by September 15, 2010 to:

The Friends of the Round Lake Area Public Library
906 Hart Rd.
Round Lake, IL.
60073
Attn: Robbyn

(OVER)

ROUND LAKE AREA LIBRARY MARKET LIABILITY RELEASE FORM

Exhibitors shall be solely responsible for conducting themselves in a safe and proper manner and following any and all rules set forth by the library. Exhibitor shall and does hereby agree to occupy, use and enjoy the premises at its sole risk shall pay, protect, indemnify, release, save, and hold the Round Lake Area Public Library and its employees and agents harmless from and against all liabilities, damages, cost, expenses (including all attorneys fees and expenses incurred by the Round Lake Area Public Library and any of the Round Lake Area Public Library employees or agents), causes of action, suits, demands, judgments and claims of any nature whatsoever (excluding those based upon the willful and wanton negligence of the Round Lake Area Public Library, but not including those caused in whole or part by the negligence of the Exhibitor, its officers, agents, employees, customers, invites or licensees), arising from, by reason of or in connection with: (I) injury or death of persons or damage of property (a) on the premises or (b) in any manner arising from use, non-use or occupancy of the Exhibitors officers, agents, employees, customers, invites, or licensees or (c) resulting from a condition of the premises, excluding any conditions of the premises for which the Round Lake Area Public Library specifically is responsible under the Agreement, if any: (ii) violation of any agreement, representation, warranty, provision, term of condition of this Agreement by Exhibitor of any of Exhibitor's officers, agents, or employees: or (iii) violation of any law affecting the premises or the occupancy or use of the premises.

SIGNATURE: _____ DATE: _____