

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
January 24, 2024 – 6:45 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the Meeting to Order at 6:45 p.m.

2. Roll Call

Melanie Francisco P
Brittany Kearby P
Kathy Oetker A
Ana Perez 6:50 p.m.

Sherry Perkowitz P
Anne Richmond P
Karolyn Wessel P

Jim DiDonato, Executive Director P
Marina Stevens, Assistant Director A
Robbyn Allbee, Administrative Manager P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Motion: Melanie Francisco
Seconded: Brittany Kearby
Action: Carried by Voice Vote

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney
Travis Haley

6. Presentation(s): None

7. Approval of Minutes

- A. December 20, 2023 Regular Board Meeting Minutes
- B. January 10, 2024 Committee of Whole Meeting Minutes

Motion: Melanie Francisco
Seconded: Karolyn Wessel
Action: Carried by Voice Vote

The decision was made to move from the previous form for Meeting Minute Recording to this new format.

8. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant 799

Motion: Anne Richmond
Seconded: Brittany Kearby
Action: Carried by Roll Call Vote

9. Communications

The Board was given statistical information regarding Passport Services. Over a course of nine days in January, Passport services averaged 20 Passports and 17 photos per day. Jim DiDonato showed the Board live presentation translation equipment that was recently purchased.

10. Library Director's Report

11. Action Items

A. Discussion and Possible Action on Consideration of an Ordinance Determining the Financing of Certain Library Improvements, Ordinance 2024-01-24-DFCLI

Motion: Karolyn Wessel
Seconded: Brittany Kearby
Action: Carried by Roll Call Vote

B. Discussion and Possible Action on Municipal Advisory Agreement

Motion: Melanie Francisco
Seconded: Ana Perez
Action: Carried by Roll Call Vote

C. Discussion and Possible Action on Ratifying Semi-Annual Report of Receipts and Disbursements for Past Six Months (July-December, 2023) (50 ILCS 305/1)

Motion: Karolyn Wessel
Seconded: Melanie Francisco
Action: Carried by Voice Vote

D. Discussion and Possible Action on Approving FY 2023-2024 Per Capita Grant Application

Motion: Melanie Francisco
Seconded: Sherry Perkowitz
Action: Carried by Voice Vote

12. Executive Session: None Executive Session

13. General Good and Welfare

14. Adjournment

President Anne Richmond Adjourned the Meeting at 7:03 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel
Secretary, Library Board of Trustees