

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES**  
**Committee of the Whole Meeting Minutes**  
**Meeting Room**  
**January 10, 2024 – 6:45 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

President Anne Richmond called the meeting to Order at 6:51 p.m.

**2. Roll Call**

Melanie Francisco P  
Brittany Kearby A  
Kathy Oetker A  
Ana Perez P

Sherry Perkowitz P  
Anne Richmond P  
Karolyn Wessel 7:05 p.m.

Jim DiDonato, Executive Director p  
Marina Stevens, Assistant Director P  
Robbyn Allbee, Administrative Manager P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Ana Perez made a motion to Approve the Agenda, Melanie Francisco seconded. All Trustees present, (Francisco, Perez, Perkowitz and Richmond), voted aye. Motion carried.

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

None

**6. Presentations**

None

**7. Communications**

None

**8. Discussion Items**

**A. Review Informational Material**

To raise awareness of the Referendum, suggestions included putting artist renderings of Draft posters throughout the building. Places such as end caps, the Lobby, in the stairwell and Adult and Youth Departments were mentioned. Drafts would be printed on Poster Board. If the referendum passes, have all Trustees sign the design they like best, frame it and display it in the library. Add a notecard on each design stating what it was.

**B. Information Session Logistics**

- Ana Perez is available to translate information to Spanish for the upcoming library Information Sessions.
- Dates and times and presentation logistics of the library's Informational Sessions were reviewed.

**C. Update on Community Information Committee**

Anne Richmond created the People for the Round Lake Area Library PAC group last year. Anne briefly mentioned one strategy the Vote Yes Committees is considering for sending post cards to inform residents of the referendum. Anyone interested in the committee should let Anne know so she can direct them to the appropriate person.

- D. Draft Referendum Letter from Board  
Trustees reviewed the revised, "Library Board Referendum Letter to Residents", suggestions were made to tweak it and then put it on the Library Website.
- E. Thank You Message to Joe Huberty and Engberg-Anderson Team  
The decision was made to send a note of Thanks

9. **General Good and Welfare**

10. **Adjournment**

President Anne Richmond adjourned the meeting at 7:59 p.m.

Respectfully Submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee, Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Karolyn Wessel  
Secretary, Library Board of Trustees