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ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
Committee of the Whole
Meeting Minutes
Meeting Room
October 11, 2023 – 6:45 p.m.

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to order at 6:52 p.m.

2. Roll Call

Melanie Francisco P
Brittany Kearby P
Kathy Oetker P
Ana Perez A

Sherry Perkowitz P
Anne Richmond P
Karolyn Wessel P via Zoom

Jim DiDonato, Executive Director P
Marina Stevens, Assistant Director P
Robbyn Allbee, Administrative Manager P

3. Pledge of Allegiance

All present recited the Pledge

4. Approval of Agenda

Sherry Perkowitz made a motion to approve the Agenda, Brittany Kearby seconded. All Trustees present, (Francisco, Kearby, Oetker, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Patron, Travis Haley; Architect, Joe Huberty

6. Presentations

A. Engberg-Anderson; Architectural Services - Joe Huberty, Partner

Joe Huberty gave an overview of the 4th option for a new building. This information included:

- ❖ Making the building one with nature
- ❖ Reasons why site concepts 1,2,3 and 5 were not feasible
- ❖ Very early stages of this design
- ❖ Options for the location of the "Reading Terrace", which will be about 2,000 square feet
- ❖ Expecting building cost estimate next week
- ❖ Soil samples have not been done
- ❖ Two lactation rooms, one for public, one for staff
- ❖ Karolyn Wessel suggested an art room for kids
- ❖ Brittany Kearby would like separate teen and adult sections
- ❖ Main entry on Hart Rd
- ❖ Looking into geothermal heating and solar panels
- ❖ Includes outdoor area that is accessible from either youth services or the large meeting room
- ❖ Built with energy efficiency in mind:
 - Argon gas between windows
 - Seals around all building openings

- Much better insulation than current building
- ❖ Retention pond possibilities
 - Sculpture zone
 - Remain woodland
 - Outside reading area

7. Communications

8. Discussion Items

- A. Architectural Design Processes and Services
 - Sample schematic designs and site layout
 - Cost / size options for building
- B. Financial Aspects of a Referendum:
 - Changes in operational costs and ability to cover those along with bond payment for a new building
 - Financial impact on homeowners
- C. Information Literature Development
 - Plan A / Plan B (Pass/Fail) options for referendum outcome
Anne Richmond asked other trustees to look over the document and send her any feedback
 - Summaries of space needs report, library referenda in Illinois, library use comparisons
Anne Richmond asked other trustees to look over the document and send her any feedback
- D. Super User Celebration
Send Jim or Anne shirt sizes
- E. Job Assignments for Trustees

9. General Good and Welfare

10. Adjournment

President Anne Richmond adjourned the meeting at 8:45 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel
Secretary, Library Board of Trustees