

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING MINUTES**  
**MEETING ROOM**  
**April 26, 2023 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

President Anne Richmond called the meeting to order at 6:32 p.m.

**2. Roll Call**

Melanie Francisco P  
Brittany Kearby A  
Kathy Oetker 6:54 p.m.  
Ana Perez P

Sherry Perkowitz P  
Anne Richmond P  
Karolyn Wessel P via Zoom

Jim DiDonato, Executive Director P  
Marina Stevens, Assistant Director P  
Robbyn Allbee, Administrative Manager P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Sherry Perkowitz made a motion to approve the Agenda as presented, Ana Perez seconded. All Trustees present, (Francisco, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

- Jerry Dietz, Library Attorney

**6. Presentations**

- None

**7. Approval of Minutes**

- A. February 22, 2023 Regular Board Meeting Minutes
- B. March 8, 2023 Committee of Whole Meeting Minutes
  - Tabled

**8. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant #790

Anne Richmond made a motion to approve Warrant #790, Melanie Francisco seconded. On a Roll call vote all Trustees present, (Francisco, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

**9. Communications**

Jim presented the Board with a Thank You letter from the High School for participating in the School District's inaugural World Language Night.

**10. Library Director's Report**

Jim discussed the Director's Report, specifically mentioning:

- Great interaction with patrons at CLC's Makers Fair
- First Amendment Audits

**11. Action Items**

A. Discussion and Possible Action on Decennial Committee

- Tabled

B. Discussion and Possible Action on Laptop Purchase

Melanie Francisco made a motion to accept the quote to purchase laptop computers from Paragon Micro for an amount not to exceed \$10,500.00, Sherry Perkowitz seconded. On a Roll call vote all Trustees present, (Francisco, Oetker, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

C. Discussion and Possible Action on Outstanding Check Policy

Ana Perez made a motion to approve the Outstanding Check policy, Melanie Francisco seconded. All Trustees present, (Francisco, Oetker, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

D. Discussion and Possible Action on Letter Thanking Donors for Their Support of the Food Pantry

Melanie Francisco made a motion to approve a letter thanking donors for their support of the Food Pantry Junior, Ana Perez seconded. All Trustees present, (Francisco, Oetker, Perez, Perkowitz, Richmond and Wessel), voted Aye. Motion carried.

**12. Executive Session**

No Executive Session

**13. General Good and Welfare**

**14. Adjournment**

President Anne Richmond adjourned the meeting at 7:30 p.m.

Respectfully Submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee, Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Karolyn Wessel  
Secretary, Library Board of Trustees