

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
Building Project Committee Meeting Minutes
Meeting Room
April 7, 2022 – 7:00 p.m.

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to Order at 7:21 p.m.

2. Roll Call

Sarah DUBY	P	Anne Richmond	P
Kathy Oetker	P	Carolina Schottland	A

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Sarah DUBY made a motion to approve the Agenda, Cathy Oetker seconded. All Trustees present, (DUBY, Oetker, and Richmond), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Melanie Francisco, Library Trustee

6. Approval of Minutes: Minutes are scheduled for approval at next Regular Board Meeting

7. Discussion Items

Jim explained Joe Huberty's updates to the Engberg/Anderson Capital Needs Assessment spreadsheet. This led to a discussion of prioritizing the listed projects and the upcoming budgets. Trustees prioritized the first 20 items on the spreadsheet. Jim and Robbyn were asked to prioritize the remaining items on the list as he thought best and present it to the full board at the 27 April 2022 meeting to seek guidance on moving forward.

The following ideas came from this meeting:

- ❖ Perform a TAB Test
- ❖ Look for ComEd grants
- ❖ Find Thermal Imaging from Kelso Burnett
- ❖ Explore Duct cleaning

Anne informed trustees she and Jim will present information about the library's building project and introduce commissioners to some options for working with the current land deed between the library and park district at the Park District's April 14, 2022 board meeting.

8. Action Items

- A. Discussion and Possible Action on Scheduling Building Project Committee Meeting
Tabled

9. **Executive Session** No Executive Session

10. **General Good and Welfare**

11. **Adjournment**

President Anne Richmond adjourned the meeting at 8:47 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Kathy Oetker,
Secretary, Library Board of Trustees