

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
June 22, 2022 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond declared a suspension of the rules due to the Governor's Executive Orders and the rising COVID rate. The meeting was called to Order at 6:33 p.m.

2. Roll Call

Bryan Beyersdorf A
Sarah Duby P
Melanie Francisco P
Kathy Oetker 7:15 p.m.

Sherry Perkowitz A
Anne Richmond P
Carolina Schottland P

Jim DiDonato, Executive Director P
Marina Stevens, Assistant Director P
Robbyn Allbee, Administrative Manager P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Sarah Duby made a motion to Approve the Agenda as presented, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Richmond and Schottland), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney, Sean Gilmartin, Head of Youth Services

6. Approval of Minutes / Consent Agenda

- A. May 11, 2022 - Strategic Planning Meeting
- B. May 25, 2022 - Regular Board Meeting

Sarah Duby made a motion to approve the Consent Agenda, Melanie Francisco seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Richmond and Schottland), voted Aye. Motion carried.

7. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 780

Kathy Oetker made a motion to Approve Warrant #780, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Oetker, Richmond and Schottland), voted Aye. Motion carried.

8. Communications

The Board was shown an ad promoting the Strategic Plan added to our checkout receipts.

9. Library Director's Report

Jim DiDonato presented the Director's Report.

10. Action Items

A. Discussion and Possible Action on Waiving Fees on Library Cards for Students

Sarah DUBY made a motion approve waiving fees for RLASD-116 students aged 17 and under residing in the Round Lake Area Library District that owe less than \$125.00 in fees that accrued prior to January 1, 2021, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Richmond and Schottland), voted Aye. Motion carried.

B. Discussion and Possible Action on Extending Families First Coronavirus Response Act (FFCRA) Protocols for Employees

Sarah DUBY made a motion to extend the library’s current implementation of the Families First Coronavirus Response Act Protocols through December 31, 2022, Melanie Francisco seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Richmond and Schottland), voted Aye. Motion carried.

C. Discussion and Possible Action on Ordinance 06-22-2022-NON-RES-FEE, an Ordinance Setting Non-Resident Library Card Fee

Melanie Francisco made a motion to approve Ordinance 06-22-02-NON-RES-FEE, Sarah DUBY seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Richmond and Schottland), voted Aye. Motion carried.

D. Discussion and Possible Action of Closed Session Minutes – First Half of Year (5 ILCS 120/2.06)

Carolina Schottland made a motion to keep the Closed Session Meeting Minutes closed, Melanie Francisco seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Oetker, Richmond and Schottland), voted Aye. Motion carried.

E. Discussion and Possible Action of Capital Project Plan

Melanie Francisco made a motion to add a 5% cushion into the projected costs of the Capital Plan beginning with the 2023/2024 Fiscal Year, Sarah DUBY seconded. After a prolonged discussion the decision was made by all Board members to Table this discussion until after the Building Committee meet to further discuss financing and priorities. No action was taken.

F. DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023

Carolina Schottland made a motion to adopt Resolution 06-22-2022-TENT-BAO, the Tentative Form of an Ordinance providing for Budget and Appropriations for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023, Kathy Oetker seconded. On a Roll Call vote all Trustees present, (Duby, Francisco, Oetker, Richmond and Schottland), voted Aye. Motion carried.

11. Executive Session

No Executive Session

12. General Good and Welfare

13. Adjournment

President Anne Richmond adjourned the meeting at 8:39 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Sarah DUBY,
Secretary, Library Board of Trustees