

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES  
REGULAR BOARD MEETING AGENDA  
MEETING ROOM  
August 25, 2021 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

**2. Roll Call**

Bryan Beyersdorf  
Sarah Duby  
Melanie Francisco  
Laura Frye

Kathy Oetker  
Anne Richmond  
Carolina Schottland

Jim DiDonato, Executive Director  
Marina Stevens, Assistant Director  
Robbyn Allbee, Administrative Manager

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

**6. Consent Agenda**

- Approval of Minutes of Regular Board Meeting for July 28, 2021
- A. Action Item A: Ratify Annual Report of Receipts and Disbursements for FY 2020-2021 (30 ILCS 15/1 and 15/2 [annual])
- B. Action Item B: Ratify Semi-Annual Report of Receipts and Disbursements for Past Six Months (January-June, 2021) (50 ILCS 305/1 [semiannual])

**7. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 770

**8. Communications**

**9. Department Report:** Assistant Director / Head of Adult Services

**10. Library Director's Report**

**11. Action Items**

- C. Discussion and Possible Action on FY 2020-2021 Year End Interfund Transfer Ordinance, 08-25-2021-IFT
- D. Discussion and Possible Action on FY 2020-2021 Secretary's Audit (75 ILCS 16/30-65)
- E. Discussion and Possible Action on Certification of FY 2020-2021 Illinois Public Library Annual Report (75 ILCS 16/30-65)
- F. Discussion and Possible Action on Memorandum of Understanding
- G. Discussion and Possible Action on Addition of Public Participation Policy to Bylaws
- H. Discussion and Possible Action on Library Reintroducing Families First Coronavirus Response Act (FFCRA) Protocols for Employees

**12. Executive Session**

**13. General Good and Welfare**

**14. Adjournment**