

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
MEETING ROOM
September 25, 2019 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to order at 6:33 p.m.

2. Roll Call

Sarah Duby	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	A	Lisa Marie Smith	A
Kathy Oetker	P		
Jim DiDonato, Executive Director	P		
Marina Stevens, Assistant Director	P		
Robbyn Allbee, Administrative Manager	P		

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Laura Frye made a motion to approve the agenda as presented, Carolina Schottland seconded. All Trustees present, Duby, Frye, Oetker, Richmond and Schottland, voted aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

- Penny McMahon, Head of Technical Services

6. Approval of Minutes

A. Minutes of Budget and Appropriation Hearing for August 28, 2019:

Sarah Duby made a motion to approve the Minutes of the Budget and Appropriation Hearing for August 28, 2019, Kathy Oetker seconded. All Trustees present, Duby, Frye, Oetker, Richmond and Schottland, voted aye. Motion carried.

B. Minutes of Regular Board Meeting for August 28, 2019:

Carolina Schottland made a motion to approve the Minutes of the Regular Board Meeting for August 28, 2019, Laura Frye seconded. All Trustees present, Duby, Frye, Oetker, Richmond and Schottland, voted aye. Motion carried.

7. Financial Business

A. Bookkeeping Report

B. Vendor's List - Warrant # 747

Laura Frye made a motion to approve Warrant #747, Sarah Duby seconded. On a Roll Call vote, all Trustees present, Duby, Frye, Oetker, Richmond and Schottland, voted aye. Motion carried.

8. Communications

Flyer for the U of I Mystery and Masquerade Ball and Tickets

Flyer for the Mobile RX Food Pantry

9. Library Director's Report

10. Action Items

- A. Discussion and Possible Action on Computer & Internet Use Policy:
Kathy Oetker made a motion to approve the Computer & Internet Use Policy as presented, Sarah Duby seconded. All Trustees present, Duby, Frye, Oetker, Richmond and Schottland, voted aye. Motion carried.

- B. Discussion and Possible Action on Agreement for Site Evaluation of Property:
Sarah Duby made a motion to approve the Agreement for Site Evaluation of Property up to \$25,000 with Engberg-Anderson, Carolina Schottland seconded. On a roll call vote, the following Trustees voted Aye, Duby, Oetker, Richmond and Schottland, Trustee Frye voted nay. Motion carried.

- C. Discussion and Possible Action on Scheduling Meeting of Building Development Subcommittee
No Action

11. Executive Session: (5 ILCS 120/2(c)(5))

12. General Good and Welfare

13. Adjournment

President Anne Richmond adjourned the meeting at 7:32 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Kathy Oetker, Secretary, Library Board of Trustees