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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
MEETING ROOM
October 23, 2019 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Sarah Duby
Laura Frye
Diane Klein
Kathy Oetker

Anne Richmond
Carolina Schottland
Lisa Marie Smith

Jim DiDonato, Executive Director
Marina Stevens, Assistant Director
Robbyn Allbee, Administrative Manager

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

A. Minutes of Regular Board Meeting for September 25, 2019

7. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 748

8. Communications

9. Library Director's Report

10. Action Items

- A. Discussion and Possible Action on FY 2018-2019 Audit (75 ILCS 16/30-45; 35 ILCS 200/30-30 and 50 ILCS 310/1)
- B. Discussion and Possible Action on Tax Levy Estimate - RESOLUTION DETERMINING AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION FOR 2019 TAX LEVY
- C. Discussion and Possible Action on Setting Date for Tax Levy Hearing:
- D. Discussion and Possible Action on Patron Conduct Policy
- E. Discussion and Possible Action on Purchasing Staff Holiday Gift Cards
- F. Discussion and Possible Action on Scheduling Meeting of Building Development Subcommittee

11. Executive Session: (5 ILCS 120/2(c): (5) and (11))

12. General Good and Welfare

13. Adjournment