

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
MEETING ROOM
April 25, 2018 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. **Call to Order:** President Anne Richmond called the meeting to Order at 6:34
2. **Roll Call**

Laura Frye	P	Anne Richmond	P
Debbie Jones	P	Carolina Schottland	P
Diane Klein	P	Lisa Marie Smith	P
Kathy Oetker	P		

Jim DiDonato, Executive Director P
Robbyn Allbee, Administrative Manager P

3. **Pledge of Allegiance**
4. **Approval of Agenda**
Diane Klein made a motion to approve the agenda. Lisa Marie Smith seconded. All Trustees present, Frye, Jones, Klein, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

5. **Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney
Maggie Rodriguez, Head of Circulation
Debbie Allen, Head of Youth Services
Edith Basir, Volunteer Coordinator
Marina Stevens, Head of Adult Services
Penny McMahon, Head of Technical Services

6. **Approval of Minutes**
 - A. Minutes of Regular Board Meeting for March 28, 2018
Laura Frye made a motion to approve the Regular Board Meeting Minutes for March 28, 2018 as presented. Debbie Jones seconded. The following Trustees, Frye, Jones, Oetker, Richmond, Schottland and Smith, voted aye. Trustee Klein abstained. Motion carried.
7. **Financial Business**
 - A. Bookkeeping Report
 - B. Vendor's List - Warrant # 730

Laura Frye made a motion to approve Warrant #730. Lisa Marie Smith seconded. On a roll call vote all Trustees present, Frye, Jones, Klein, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

8. Communications:

9. Library Director's Report

10. Action Items

A. Discussion and Possible Action on Selection of Newsletter Printing Vendor

Carolina Schottland made a motion to select Vogue Printers to begin printing the newsletters effective with the Fall Newsletter publication cycle. Debbie Jones seconded. The following Trustees, Frye, Jones, Klein, Oetker, Richmond, Schottland, voted aye. Trustee Smith abstained. Motion carried.

B. Discussion and Possible Action on Proposal for Financial Services

Laura Frye made a motion for Jim to request Ehlers Investments provide services that lead up to a referendum at a cost not to exceed \$15,000, and if they agree to that fee, Jim is directed to enter into an agreement with them for their services. Diane Klein seconded. On a roll call vote all Trustees present, Frye, Jones, Klein, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

C. Discussion and Possible Action on Scheduling Special Meeting - Site Selection Subcommittee
No Motion/No Action

11. Executive Session: (5 ILCS 120/2.06) and (5 ILCS 120/2(c)(11):

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Anne Richmond made a motion to enter into Executive Session at 7:45 p.m. to discuss possible litigation, Laura Frye Seconded.

Anne Richmond made a motion to reconvene the Open Meeting at 8:20 p.m.. Laura Frye Seconded.

12. General Good and Welfare

13. Adjournment

President Anne Richmond adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Kathy Oetker,
Secretary, Library Board of Trustees