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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
SPECIAL MEETING
CONTINUED ADJOURNED REGULAR BOARD MEETING OF FEBRUARY 24, 2016
COMPUTER CLASS ROOM
March 2, 2016 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to Order at 6:30 p.m.

2. Roll Call

Mike Bock	P	Anne Richmond	P
Laura Frye	A	Carolina Schottland	P
Diane Klein	P	Cathy Warner	P
Kathy Oetker	6:36 p.m.		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
John Haliotis, Head of Technology	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Mike Bock made a motion to approve the agenda as presented, Anne Richmond seconded. All Trustees present, Bock, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

President Warner appointed Carolina Schottland as acting Treasurer in Laura Frye's absence.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

- Maggie Rodriguez

6. Approval of Minutes

a. Regular Board Meeting Minutes for January 27, 2016

Diane Klein made a motion to approve the Regular Board Meeting Minutes for January 27, 2016, Anne Richmond seconded. The following Trustees, Bock, Klein, Richmond, and Schottland, voted Aye, Trustee Warner Abstained. Motion Carried.

- b. Long Range Planning Meeting for February 17, 2016
Anne Richmond made a motion to approve the Long Range Planning Meeting Minutes for February 17, 2016, Diane Klein seconded. The following Trustees, Bock, Klein, Richmond, and Schottland, voted Aye, Trustee Warner Abstained. Motion Carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 704
Carolina Schottland made a motion to approve Warrant #704, Anne Richmond seconded. On a Roll Call vote all Trustees present, Bock, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried

- c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
November	.045%	.20%.
December	.040%	.20%.
January	.204%	.20%.

8. Communications:

- a. Department Report – Head of Technology
John noted all public use computers have been updated, several staff computers were recently updated, and older iPads are being repurposed for use in Youth programs. The Board thanked John for his dedication to the libraries technology.

9. Library Director's Report

The Board directed Executive Director Jim DiDonato to find an alternate use for their Board chairs. They also asked that he look at out of area libraries to give away the DVD cases. Trustees Warner and Schottland volunteered to help Robbyn Allbee clean out the storage area.

10. Action Items

- a. Appointment of an Architectural Review Subcommittee
Mike Bock made a motion to create an Architectural Review Subcommittee consisting of himself, Anne Richmond, Cathy Warner and Carolina Schottland. Carolina Schottland seconded. All Trustees present, Bock, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.
- b. Schedule Special Meeting for the Purpose of Interviewing Architectural Firms
Mike Bock made a motion to Schedule a Special Meeting for the Purpose of Interviewing Architectural Firms on Monday, April 4, 2016, at 9:00 a.m. in the Library Computer Classroom, Anne Richmond seconded. All Trustees present, Bock, Klein, Oetker, Richmond, Schottland and Warner, voted Aye. Motion Carried.
- c. Action on Solicitation Policy
Trustees discussed the draft of a new Solicitation Policy. All agreed there are many questions about electioneering. Carolina Schottland volunteered to assist in reviewing

this policy with Jim. Carolina and Jim will present a revised Solicitation Policy at a later date. No Action taken / motion made.

11. Executive Session

12. General Good and Welfare

13. Adjournment

President Cathy Warner adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Anne Richmond,
Secretary, Library Board of Trustees