

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
COMPUTER CLASSROOM
November 18, 2015 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. **Call to Order:** Vice President Diane Klein called the meeting to order at 6:44 p.m.

2. **Roll Call**

Mike Bock	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	P	Cathy Warner	A
Kathy Oetker	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
John Haliotis, Information Technology Systems Administrator	P

3. **Pledge of Allegiance:** All present recited the Pledge of Allegiance

4. **Approval of Agenda**

Anne Richmond made a motion to approve the Agenda as presented. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond and Schottland, voted Aye. Motion Carried.

5. **Public Introductions and Comments: No public present**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.
Present:

6. **Approval of Minutes**

a. Regular Board Meeting Minutes for October 28, 2015:

Mike Bock made a motion to approve the Regular Board Meeting Minutes for October 28, 2015 as presented. Kathy Oetker seconded. The following Trustees, Bock, Frye, Klein, Oetker, Richmond and Schottland, voted Aye. Motion Carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 701

Laura Frye made a motion to approve Warrant # 701. Anne Richmond seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond and Schottland, voted Aye. Motion Carried.

c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
August	.056%	.20%
September	.047%	.20%
October	.045%	.20%

8. Communications:

a. Department Report – Information Technology

The Board thanked John for all of his hard work and asked him several questions regarding use of library iPads.

9. **Library Director's Report:** Jim DiDonato presented the Director's Report as written.

10. Action Items

a. Approval of Ordinance 11-18-2015-TLO, Tax Levy Ordinance – AN ORDINANCE PROVIDING FOR LEVYING AND ASSESSING TAXES OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, FOR 2015 TAX LEVY (THE FISCAL YEAR BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016):

Laura Frye made a motion to approve Ordinance 11-18-2015-TLO, Tax Levy Ordinance. Anne Richmond seconded. On a roll call vote all Trustees present, Bock, Frye, Klein, Oetker, Richmond and Schottland, voted Aye. Motion Carried.

b. Set Date for Special Meeting, Long Range Planning Meeting:

Laura Frye made a motion to set the date for a Long Range Planning Meeting on January 19, 2016 at 7:00 p.m. at the Fox Lake Public Library. Carolina Schottland seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond and Schottland, voted Aye. Motion Carried.

c. Action on Banning A Patron for Inappropriate Behavior:

Carolina Schottland made a motion to lift the ban on the patron who made threatening comments to library staff on September 15, 2015, on January 1, 2016. Laura Frye seconded. All Trustees present, Bock, Frye, Klein, Oetker, Richmond and Schottland, voted Aye. Motion Carried.

11. **Executive Session:** None

12. **General Good and Welfare**

13. **Adjournment**

Vice President Diane Klein adjourned the meeting at 7:56 p.m.

Respectfully submitted,

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Anne Richmond,
Secretary, Library Board of Trustees