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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
Meeting Room
March 26, 2014 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the meeting to order at 6:02 p.m.

2. Roll Call

Charlie Foy P	Anne Richmond P
Laura Frye P	Carolina Schottland P
Diane Klein P	Cathy Warner P

Jim DiDonato, Executive Director P
Robbyn Allbee, Administrative Manager P
Deb Allen, Head of Youth Services P

3. Pledge of Allegiance: All present recited the pledge

4. Approval of Agenda

Charlie Foy made a motion to approve the Agenda with the addition of 8. a Youth Services Department Head Report, Laura Frye seconded. All Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Katherine Oetker, Library Board Candidate

6. Approval of Minutes

a. Regular Board Meeting for February 26, 2014:

Diane Klein made a motion to approve the Regular Board Meeting Minutes for February 26, 2014 as presented. Anne Richmond seconded. The following Trustees, (Foy, Klein, Richmond and Warner), voted Aye. Abstained: Frye and Schottland. Motion Carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 681

Anne Richmond made a motion to approve Warrant #681. Laura Frye Seconded. On a Roll Call vote all Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion Carried.

c. Investment Rates:

	Illinois Funds	PNC
December	.017%	.23%
January	.014%	.23%
February	.012%	.23%

8. Communications

- a. Youth Services Department Report:
Debbie Allen presented Trustees with a very nice slide show of Library therapy dogs past and present with highlights on upcoming programs.

9. Library Director's Report

The Board asked that John Haliotis be present at the next meeting to help with the setup of Trustee e-mail accounts.

10. Action Items

- a. Appoint Trustee to Fill Vacant Position on Library Board:
Laura Frye made a motion to Appoint Kathy Oetker to fill a vacant position on the Library Board. Anne Richmond seconded. All Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion Carried.

11. Executive Session:

- a. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2(c)(3).)

Anne Richmond made a motion to enter into Executive Session at 6:35 p.m., for the purpose of Interviewing a Library Board Candidate. Charlie Foy seconded. All Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion Carried.

Diane Klein made a motion to re-enter Regular Session at 7:22 p.m., Laura Frye seconded. All Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion Carried.

12. General Good and Welfare

13. Adjournment: President Cathy Warner adjourned the meeting at 7:36 p.m.

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Laura Frye,
Secretary, Library Board of Trustees