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**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
REGULAR MEETING  
Meeting Room  
June 26, 2013 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

President Cathy Warner called the meeting to Order at 6:00 p.m.

**2. Roll Call**

Charlie Foy	P	Anne Richmond	P
Laura Frye	P 6:10 p.m.	Carolina Schottland	P
Diane Klein	P	Cathy Warner	P
Jim DiDonato, Executive Director			P
Robbyn Allbee, Administrative Manager			P
John Haliotis, Information Technology Systems Administrator			P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Cathy Warner made a motion to approve the agenda, with the following change, move Action Item a: Swear In and Administer Oath to New Trustee, directly following the Approval of Agenda. Charlie Foy seconded. All Trustees present, Foy, Klein, Richmond and Warner, voted Aye. Motion Carried.

**Action Items**

a. Swear In and Administer Oath to New Trustee:  
Charlie Foy Administered the Oath of Office to Carolina Schottland.

**5. Public Introductions and Comments: No public present**

**6. Approval of Minutes**

b. Regular Board Meeting Minutes for May 22, 2013:  
Charlie Foy made a motion to approve the Regular Board Meeting Minutes for May 22, 2013, Anne Richmond Seconded. The following Trustees, Foy, Frye,

Richmond and Warner, voted Aye, the following Trustees, Klein and Schottland, abstained. Motion Carried.

## 7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 672

Anne Richmond made a motion to Approve Warrant #672, Charlie Foy seconded. On a Roll Call vote, all Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

c. Investment Rates:

	Illinois Funds	PNC	Investments (aggregate)
March	.043%	.23%	
April	.059%	.23%	
May	.022%	.23%	

## 8. Communications

a. Department Report – John Haliotis, Information Technology Systems Administrator: The Board thanked John for keeping everyone connected.

b. Book Expo Report: Marina Stevens gave a brief overview of her recent trip to Book Expo. She brought in a selection of Advance Reader Copies for the Trustees to read.

## 9. Library Director's Report

Jim DiDonato presented the Director's Report as written.

## 10. Action Items

b. Adopt Prevailing Wage Ordinance (820 ILCS 130/9):

Laura Frye made a motion to adopt Ordinance, 06-26-2013-PW, Prevailing Wage Ordinance (820 ILCS 130/9). Charlie Foy seconded. All Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

c. Appoint Trustees to Review Secretary's Minutes for Past Fiscal Year (75 ILCS 16/30-65):

Cathy Warner made a motion to appoint Laura Frye and Anne Richmond to Review Secretary's Minutes for Past Fiscal Year (75 ILCS 16/30-65). Diane Klein seconded. All Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

d. Approve FY 2013-2014 Tentative In-house Budget:

Laura Frye made a motion to approved the FY 2013-2014 Tentative In-house Budget as presented. Anne Richmond seconded. On a Roll Cal vote, all Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

e. DISCUSSION AND ACTION ON A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014:

Laura Frye made a motion to Approve a Resolution, 06-26-2013-TENT-BAO, A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014. Anne Richmond seconded. On a Roll Cal vote, all Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

f. Set Date for Budget and Appropriation Hearing:

Anne Richmond made a motion to set 28 August 2013 at 5:55 p.m. for the Budget and Appropriation Hearing. Carolina Schottland seconded. All Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

g. Ordinance Setting Non-resident Library Card Fee:

Charlie Foy made a motion to approve Ordinance, 06-26-2013-NON-RES-FEE, An Ordinance Setting Non-resident Library Card Fee. Carolina Schottland seconded. All Trustees present, Foy, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

11. **Executive Session: Closed session for the purpose of discussing:**

- b. The review of closed session minutes, as defined in this Act, "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06." (5 ILCS 120/2(c)(21).)

At 6:57 p.m. Charlie Foy made a motion to enter into Executive Session for the purpose reviewing the first half of the year Closed Session Minutes. Laura Frye seconded. All Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion Carried.

At 7:13 p.m. Diane Klein made a motion to exit Closed Session and resume the Regular Board Meeting, Anne Richmond Seconded. All

Trustees present, (Foy, Frye, Klein, Richmond, Schottland and Warner), voted Aye. Motion Carried.

Action Items (continued):

- h. Review of Closed Session Minutes – First Half of Year (5 ILCS 120/2.06):  
 Anne Richmond made a motion to keep the Closed Session Minutes from the first half of the year sealed. Diane Klein seconded. The following Trustees, Foy, Frye, Klein, Richmond and Warner, voted Aye. The following Trustee, Schottland, Abstained. Motion Carried.

12. **General Good and Welfare**

13. **Adjournment**

President Cathy Warner Adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Robbyn Allbee,  
 Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Laura Frye,  
 Secretary, Library Board of Trustees