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**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
REGULAR MEETING  
Meeting Room  
January 23, 2013 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order:** President Cathy Warner called the meeting to order at 6:00 p.m.

**2. Roll Call:**

Charlie Foy	P	Anne Richmond	P
Mandy Hollingsworth	P	Patty Smart	A
Diane Klein	P	Cathy Warner	P
Ron Repa	A		
Jim DiDonato, Executive Director			P
Robbyn Allbee, Administrative Manager			P
Rich Erikson, Head of Adult Services			P

**3. Pledge of Allegiance:**

All present recited the Pledge of Allegiance

**4. Approval of Agenda:**

Diane Klein made a motion to approve the agenda with the addition of Jerry Dietz in the Public Introductions and Comments. Anne Richmond seconded. All Trustees present, Foy, Frye, Klein, Richmond and Warner, voted Aye. Motion carried.

**5. Public Introductions and Comments:**

Jerry Dietz discussed the upcoming election and the implications of all seven Trustees needing to run at the same time.

**6. Approval of Minutes:**

- a. Tax Levy Hearing Minutes for December 19, 2012:  
Anne Richmond made a motion to approve the Tax Levy Hearing Minutes for December 19, 2012. Cathy Warner seconded. The following Trustees voted aye, Klein, Richmond and Warner. The following Trustees abstained, Foy and Frye. Motion carried.
- b. Regular Board Meeting Minutes for December 19, 2012:  
Anne Richmond made a motion to approve the Regular Board Meeting Minutes for December 19, 2012. Cathy Warner seconded. The following Trustees voted aye, Frye, Klein, Richmond and Warner. The following Trustee abstained, Foy. Motion carried.

**7. Financial Business**

- a. Bookkeeping Report: Anne Richmond made a motion to approve Warrant #667. Laura Frye seconded. On a Roll Call vote all Trustees present, Foy, Frye, Klein, Richmond and Warner, voted Aye. Motion carried.
- b. Vendor's List - Warrant # 667
- c. Investment Rates:

	Illinois Funds	PNC	Investments (aggregate)
September	.125%	.25%	
October	.128%	.25%	
November	.117%	.23%	
December	.101%	.23%	

**8. Communications**

- a. Department Report – Rich Erikson, Head of Adult Services: The Board and Rich discussed downloadable e-book and current movie night attendance. Trustees thanked Rich for all the work he and Adult Services does throughout the year.

**9. Library Director's Report**

- a. Jim presented the report as written.

- b. Trustees were informed about an upcoming Trustee Orientation at The College of Lake County on May 1 and asked Jim to find further details.

10. **Action Items**

a. Schedule Library Board Annual Planning Meeting:

Laura Frye made a motion to Schedule Library Board Annual Planning Meeting for February 13, 2013 at 6:00 p.m. Charlie Foy seconded. All Trustees present, Foy, Frye, Klein, Richmond and Warner, voted Aye. Motion carried.

b. Select Date to Close Library for Staff Training:

Anne Richmond made a motion to close the library for staff training on Friday, March 1, 2013. Laura Frye seconded. All Trustees present, Foy, Frye, Klein, Richmond and Warner, voted Aye. Motion carried.

11. **Executive Session: None**

12. **General Good and Welfare**

13. **Adjournment**

President Cathy Warner adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Charlie Foy,  
Secretary Pro-Tem, Library Board of Trustees