

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
Meeting Room
August 28, 2013 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Cathy Warner called the Meeting to order at 6:03 P.M.

2. Roll Call

Charlie Foy	A	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	P	Cathy Warner	P

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Rich Erikson, Head of Adult Services	P

3. Pledge of Allegiance

All Present recited the Pledge of Allegiance

4. Approval of Agenda

Diane Klein made a motion to approve the agenda as presented. Laura Frye seconded. All Trustees present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

5. Public Introductions and Comments

- Carole Shook, representing B.E.S.T gave a presentation regarding the upcoming Chili Supper.
- Jerry Dietz

6. Approval of Minutes

a. Regular Board Meeting Minutes for July 31, 2013:

Diane Klein made a motion to approve the Regular Board Meeting Minutes for July 31, 2013, with the following correction: the inclusion of Anne Richmond to Item 6 a, Approval of Regular Board Meeting Minutes for June 26, 2013. Anne Richmond Seconded. All Trustees present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor’s List - Warrant # 674

Anne Richmond made a motion to approve Warrant #674. Laura Frye seconded. On a roll call vote the following Trustees, Frye, Klein, Richmond, and Schottland, voted Aye. Trustee Warner abstained. Motion Carried.

- c. Investment Rates:

	Illinois Funds	PNC	Investments (aggregate)
May	.022%	.23%	
June	.018%	.23%	
July	.015%	.23%	

8. Communications

- a. Department Report – Rich Erikson, Head of Adult Services:

Rich reviewed several recent programs hosted by the Adult Services department, including a list of classes the library teaches, plus a summary of the very successful Summer Reading Club. The Board thanked Rich and the Adult Services team for all of their hard work.

9. Library Director’s Report

Jim presented the Director’s Report as written

10. Action Items

- a. Approve FY 2013-2014 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014:

Laura Frye made a motion to approve Ordinance 08-28-2013-BAO - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2013, AND ENDING JUNE 30, 2014. Anne Richmond seconded. On a roll call vote the following Trustees present, Frye, Klein, Richmond, and Schottland, voted Aye. Trustee Warner abstained. Motion Carried.

- b. Approval of FY 2012-2013 Secretary’s Audit (75 ILCS 16/30-65)

Anne Richmond made a motion to approve the FY 2012-2013 Secretary’s Audit. Laura Frye seconded. All Trustees present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

- c. Approve Certification of FY 2012-2013 Illinois Public Library Annual Report:

Laura Frye made a motion to approve the Certification of FY 2012-2013 Illinois Public Library Annual Report. Carolina Schottland Seconded. All Trustees

present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

d. Approve FY 2013-2014 Planning Objectives

Anne Richmond made a motion to approve the final draft of the FY 2013-2014 Planning Objectives as presented. Laura Frye seconded. All Trustees present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

e. Ban Patron for Inappropriate Behavior

The Board asked Jim to contact the parents of the patron to make sure they were aware of the situation. No Motion / No Action.

11. Executive Session:

- a. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1).)

Cathy Warner made a motion to enter Executive Session for the purpose of discussing personnel at 7:21. Anne Richmond seconded. On a roll vote all Trustees present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

Laura Frye made a motion to reconvene the Regular Board Meeting at 7:50. Anne Richmond seconded. On a roll vote all Trustees present, Frye, Klein, Richmond, Schottland and Warner, voted Aye. Motion Carried.

12. General Good and Welfare

13. Adjournment

President Cathy Warner adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Laura Frye,
Secretary, Library Board of Trustees