

*The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL*

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
Meeting Room  
August 25, 2010 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

President Diane Klein called the meeting to order at 6:03 p.m.

**2. Roll Call:**

Mandy Hollingsworth	P	Shari Skorcz	P
Linda Kauffman	P	Patty Smart	P
Diane Klein	P	Cathy Warner	P
Brad Ogilvie	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Jerry Dietz, Attorney of Record	P

Deb Allen, Head of Youth Services	P
John Haliotis, Head of Information Technology	P
Jeff Ahrens, Head of Technical Services	P
Penny Mc Mahon, Cataloger	P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Patty Smart made a motion to accept the Agenda as presented. Mandy Hollingsworth seconded. All Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Terry Weppler (a lawyer for the Crown Group, asked the board to consider a fair and ideal impact fee settlement for a new supportive living building being built in

the district. He requested an answer by 13 September 2010.), Ashley Michel, Five other people attended, but did not sign in.

## 6. Approval of Minutes

Regular Board Meeting Minutes for July 28, 2010

Cathy Warner made a motion to accept the Regular Board Meeting Minutes for July 28, 2010. Patty Smart seconded. All Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.

## 7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 638

Brad Ogilvie made a motion to accept Warrant #638 in the amount of \$172,737.53. Mandy Hollingsworth seconded. On a roll call, all Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.

c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
April	.123%	April	0.45%
May	.151%	May	0.44%
June	.151%	June	0.44%
July	.178%	July	0.45%

## 8. Communications

a. Department Report – Deb Allen, Head of Youth Services

Deb presented a review of past and several upcoming activities and programs in the Youth Services department. The Board thanked Deb and the entire Youth Services Department for continuing to have terrific programs.

## 9. Library Director's Report:

The Board talked to Terry Weppler in greater detail regarding impact fees. The Board presented its view. Jerry Dietz suggested Jim research past fees and the Board give Jim the authorization to follow the policy that is in place. Diane Klein directed Jim to work with Jerry Dietz to negotiate an amenable agreement for the library.

## 10. Action Items

a. Approval of FY 2010-2011 in-house Budget – Second Draft: Cathy Warner made a motion to approve the FY 2010-2011 in-house Budget – Second Draft. Linda Kauffman seconded. On a roll call, all Trustees

present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.

- b. Approval of FY 2009-2010 Year End Interfund Transfer Ordinance, 08-25-2010-IFT: Patty Smart made a motion to approve the FY 2009-2010 Year End Interfund Transfer Ordinance, 08-25-2010-IFT. Cathy Warner seconded. On a roll call, all Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.
- c. Approval of FY 2009-2010 Secretary's Audit: Brad Ogilvie made a motion to approve the FY 2009-2010 Secretary's Audit. Mandy Hollingsworth seconded. All Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.
- d. Approve Certification of FY 2009-2010 Illinois Public Library Annual Report: Cathy Warner made a motion to approve the Certification of FY 2009-2010 Illinois Public Library Annual Report. Brad Ogilvie seconded. All Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Skorcz, Smart and Warner), voted Aye, motion carried.
- e. Charge Patrons for Interlibrary Loan / Van Delivery: Tabled until October

11. **Executive Session:** None

**Public Comments:** Diane Klein offered individuals from the public a chance to speak. Individuals expressed comments related to a financial literacy seminar at the library on August 12<sup>th</sup>.

12. **General Good and Welfare**

13. **Adjournment**

President Diane Klein adjourned the meeting at 6:45 p.m.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Shari Skorcz,  
Secretary, Library Board of Trustees