

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
MEETING ROOM  
January 25, 2023 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

President Anne Richmond called the meeting to order at 6:37 p.m.

**2. Roll Call**

Melanie Francisco	A	Sherry Perkowitz	P
Brittany Kearby	P	Anne Richmond	P
Kathy Oetker	A	Karolyn Wessel	P
Ana Perez	6:40 p.m.		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	A
Cheryl Clark, Administrative Assistant	P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Karolyn Wessel made a motion to approve the agenda as written. Sherry Perkowitz seconded. All Trustees present, (Kearby, Perez, Perkowitz, Richmond, and Wessel), voted aye. Motion carried.

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

Jerry Dietz, Library Attorney attended virtually.

**6. Approval of Minutes**

- A. December 14, 2022 Special Meeting Minutes, Interview/appoint Candidates to Fill Vacancy in Public Office
- B. December 15, 2022 Special Meeting Minutes, Discussion on Building Expansion Project
- C. December 21, 2022 Regular Board Meeting Minutes

Sherry Perkowitz made a motion to approve all three sets of minutes: December 14, 2022 Special Meeting Minutes, Interview/appoint candidates to Fill Vacancy in Public Office; December 15, 2022 Special Meeting Minutes, Discussion on Building Expansion Project; and December 21, 2022 Regular Board Meeting Minutes. Brittany Kearby seconded. All Trustees present, (Kearby, Perez, Perkowitz, Richmond, and Wessel), voted aye. Motion carried.

**7. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant #787

Anne Richmond made a motion to approve Warrant # 787. Karolyn Wessel seconded. On a Roll Call Vote, all Trustees present, (Kearby, Perez, Perkowitz, Richmond, and Wessel), voted aye. Motion carried.

**8. Communications**

- Anne Richmond reminded Trustees that they should write a brief biography that will be posted to the library's website. She also suggested that Trustees work on their wish lists and event ideas for the Building Expansion Project before the next meeting of the Committee of the Whole.

- Jim DiDonato distributed an updated meeting schedule that includes Committee of the Whole meeting dates. Jim also provided a list of libraries that had recently held referendums.
- Karolyn Wessel shared an article about Roselle Public Library, which is currently attempting to pass a referendum for a new library.
- There was a brief discussion about the suggestion to replace aging Trustee iPads with new devices, all of the same platform. The consensus among Trustees present was that small iPads were preferred.
- Jim DiDonato noted that the annual Legislative Meetup would not be held this year. Instead, there would be two webinars that interested Trustees could attend.
- Jim also noted that the auditors had filed an extension and that the audit should be ready by the next Regular Board Meeting.

**9. Library Director's Report**

Discussed in conjunction with Communications, above.

**10. Action Items**

A. Discussion and Possible Action on Approving FY 2022-2023 Per Capita Grant Application:  
 Jim described what the Per Capita Grant is and what is customarily required in the application. After a brief discussion, Karolyn Wessel made a motion to approve the FY 2022-2023 Per Capita Grant Application. Ana Perez seconded. On a Roll Call Vote, all Trustees present, (Kearby, Perez, Perkowitz, Richmond, and Wessel), voted aye. Motion carried.

**11. Executive Session**

No Executive Session

**12. General Good and Welfare**

**13. Adjournment**

President Anne Richmond adjourned the meeting at 7:33 p.m.

Respectfully Submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Cheryl Clark, Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Karolyn Wessel  
 Secretary, Library Board of Trustees