

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
December 20, 2023 – 6:45 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

6:52 p.m. by Anne Richmond

2. Roll Call

Melanie Francisco P	Sherry Perkowitz P
Brittany Kearby P	Anne Richmond P
Kathy Oetker 7:15 p.m. Non Voting	Karolyn Wessel A
Ana Perez A	
Jim DiDonato, Executive Director P	
Marina Stevens, Assistant Director A	
Robbyn Allbee, Administrative Manager P	

3. Pledge of Allegiance

All present recited the Pledge

4. Approval of Agenda

Motion: Melanie Francisco
Seconded: Sherry Perkowitz
Action: Carried by Voice Vote

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Travis Haley

6. Presentation(s):

7. Approval of Minutes

A. November 15, 2023 Tax Levy Hearing Meeting Minutes
B. November 15, 2023 Regular Board Meeting Minutes
Motion: Sherry Perkowitz
Seconded: Melanie Francisco
Action: Carried by Voice Vote

8. Financial Business

A. Bookkeeping Report
B. Vendor's List - Warrant 798
Motion: Anne Richmond
Seconded: Melanie Francisco
Action: Carried by Roll Call Vote

9. Communications

The Board was presented with a Thank You card from the Staff for the Holiday Gift Cards

10. Library Director's Report

Jim and trustees noted the addition of the two following points to clarify any potential questions on meeting logistics.

- Cancelled Committee of the Whole Meetings: The May 10, 2023 and July 12, 2023 Committee of the Whole meetings were cancelled. Agendas for those meetings were posted, though no minutes or official note of cancellation were posted. The board is putting this note in place to formally state that those meetings were in fact cancelled. A document noting the cancellation will be posted with the corresponding meeting agendas.
- No Minutes for Second Half of Year Review of Closed Session Minutes: The board did not enter Closed Session in the second half of 2023 and thus did not have a corresponding set of minutes to review. This note is to confirm the library did follow statutory guidelines in adhering to reviewing Closed Session minutes (5 ILCS 120/2.06) and (5 ILCS 120/2(c)(21)).

11. Action Items

- A. Discussion and Possible Action on Resolution 2023-12-20-ALA, Resolution Adopting American Library Association Library Bill of Rights Pursuant to Public Act 103-0100
 Motion: Melanie Francisco
 Seconded: Brittany Kearby
 Action: Carried by Voice Vote

- B. Discussion and Possible Action on Adding Statutory Update to Electronic Attendance Provisions in Board Bylaws
 Motion: Melanie Francisco
 Seconded: Brittany Kearby
 Action: Carried by Voice Vote

- C. Discussion and Possible Action on Paid Leave for All Workers Act Policy
 Motion: Melanie Francisco
 Seconded: Brittany Kearby
 Action: Carried by Voice Vote

12. Executive Session

None

13. General Good and Welfare

14. Adjournment

7:20 p.m. by Anne Richmond

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Karolyn Wessel
Secretary, Library Board of Trustees