

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES  
REGULAR BOARD MEETING MINUTES  
MEETING ROOM  
August 24, 2022 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

President Anne Richmond called the meeting to Order at 6:31 p.m.

**2. Roll Call**

Bryan Beyersdorf	A	Sherry Perkowitz	P
Sarah Duby	A	Anne Richmond	P
Melanie Francisco	P	Carolina Schottland	P
Kathy Oetker	6:37 p.m.		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	P
Robbyn Allbee, Administrative Manager	P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Melanie Francisco made a motion to approve the Agenda, Sherry Perkowitz seconded. All Trustees Present, (Francisco, Perkowitz, Richmond and Schottland), voted aye. Motion carried.

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

Jerry Dietz, Library Attorney

**6. Consent Agenda**

• **Approval of Minutes**

- A. July 27, 2022 – Regular Board Meeting
- B. August 2, 2022 – Strategic Planning Retreat

• **Action Items**

- A. Ratify Annual Report of Receipts and Disbursements for FY 2021-2022 (30 ILCS 15/1 and 15/2 [annual])
- B. Ratify Semi-Annual Report of Receipts and Disbursements for Past Six Months (January-June, 2022 (50 ILCS 305/1 [semiannual])
- C. Discussion and Possible Action on Certification of FY 2021-2022 Illinois Public Library Annual Report (75 ILCS 16/30-65)

Carolina Schottland made a motion to Approve the Consent Agenda with the removal of Item B. August 2, 2022 – Strategic Planning Retreat minutes, Melanie Francisco seconded. All Trustees present, (Francisco, Perkowitz, Richmond and Schottland), voted aye. Motion carried.

**7. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 782

Kathy Oetker made a motion to approve Warrant #782, Melanie Francisco seconded. On a Roll Call vote all Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted aye. Motion carried.

**Communications**

- Fall, 2022 Newsletter

**8. Library Director’s Report**

Jim DiDonato presented the Director’s Report

**9. Action Items**

**D. Discussion and Possible Action on FY 2021-2022 Secretary’s Audit (75 ILCS 16/30-65)**

Melanie Francisco made a motion approve the Secretary’s Audit, Sherry Perkowitz seconded. All Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted aye. Motion carried.

**E. Discussion and Possible Action on FY 2021-2022 Year End Interfund Transfer Ordinance, 08-24-2022-IFT**

Melanie Francisco made a motion to approve Ordinance 08-24-2022-IFT, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted aye. Motion carried.

**F. Discussion and Possible Action on Ordinance 08-24-2022-BAO - FY 2022-2023 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023**

Sherry Perkowitz made a motion to approve Ordinance 08-24-2022-BAO, Carolina Schottland seconded. On a Roll Call vote all Trustees present, (Francisco, Oetker, Perkowitz, Richmond and Schottland), voted aye. Motion carried.

**10. Executive Session:**

None

**11. General Good and Welfare**

**12. Adjournment**

President Anne Richmond Adjourned the meeting at 6:44 p.m.

Respectfully Submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee, Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Sarah Duby,  
Secretary, Library Board of Trustees