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ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
MEETING ROOM
VIRTUAL MEETING
January 26, 2022 – 6:30 p.m.

ANYONE WISHING EXTRA ASSISTANCE ATTENDING THIS VIRTUAL MEETING SHOULD
CONTACT THE LIBRARY AT LEAST 24 HOURS BEFORE THE MEETING

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

Zoom Login Information

Join Zoom Meeting

<https://us02web.zoom.us/j/85325693741?pwd=MStqSDhqaWhLYm9OVEprczBkQU5MQT09>

Meeting ID: 853 2569 3741

Passcode: 747843

One tap mobile

+13126266799,,85325693741#,,,,*747843# US (Chicago)

+16468769923,,85325693741#,,,,*747843# US (New York)

1. **Call to Order**

2. **Roll Call**

Bryan Beyersdorf
Sarah Duby
Melanie Francisco
Laura Frye

Kathy Oetker
Anne Richmond
Carolina Schottland

Jim DiDonato, Executive Director
Marina Stevens, Assistant Director
Robbyn Allbee, Administrative Manager

3. **Pledge of Allegiance**

4. **Approval of Agenda**

5. **Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. **Presentation(s)**

7. **Approval of Minutes / Consent Agenda**

- A. Building Project Committee Meeting Minutes - December 7, 2021
- B. Regular Board Meeting Minutes - December 15, 2021

8. **Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 775

9. **Department Report:** Administration, Robbyn Allbee

10. **Communications**

11. **Library Director's Report**

12. **Action Items**

- A. Discussion and Possible Action on Ratifying Semi-Annual Report of Receipts and Disbursements for Past Six Months (July-December, 2021) (50 ILCS 305/1 [semiannual])
- B. Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06) and (5 ILCS 120/2(c)(21))
- C. Discussion and Possible Action on Extending Families First Coronavirus Response Act (FFCRA) Protocols for Employees
- D. Discussion and Possible Action on Amendment to Board Bylaws
- E. Discussion and Possible Action on Directing Staff to Draft a Vaccination Mandate Policy
- F. Discussion and Possible Action on Directing Staff to Draft a COVID Policy
- G. Discussion and Possible Action on Services and Hours
- H. Discussion and Possible Action on Collection Development Policy

13. **Executive Session:**

14. **General Good and Welfare**

15. **Adjournment**