

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES  
REGULAR BOARD MEETING AGENDA  
MEETING ROOM  
December 21, 2022 – 6:30 p.m.**

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

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**1. Call to Order**

**2. Roll Call**

Melanie Francisco  
Kathy Oetker  
Sherry Perkowitz

Anne Richmond  
Carolina Schottland  
Karolyn Wessel

Jim DiDonato, Executive Director  
Marina Stevens, Assistant Director  
Robbyn Allbee, Administrative Manager

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

**6. Approval of Minutes**

- A. October 26, 2022 – Regular Board Meeting
- B. November 16, 2022 – Regular Board Meeting

**7. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant #786

**8. Communications**

**9. Library Director's Report**

**10. Action Items**

- A. Discussion and Possible Action on Appointing Trustee(s) to Fill a Vacant Position on Library Board
- B. Swear In and Administer Oath of Office to New Trustee(s)
- C. Discussion and Possible Action on Electing Officers
- D. Discussion and Possible Action on Space Needs Assessment
- E. Discussion and Possible Action Consideration of an Ordinance Providing for and Requiring the Submission of the Proposition of Issuing Library Bonds to the Voters of the District at the Consolidated Election to be held on April 4, 2023
- F. Discussion and Possible Action on Social Media Policy
- G. Discussion and Possible Action on Public Relations Policy
- H. Discussion and Possible Action on All-Staff Training Schedule
- I. Discussion and Possible Action on Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06) and (5 ILCS 120/2(c)(21))
- J. Action on Motion Honoring Carolina Schottland for Service to the Library
- K. Discussion and Possible Action on Scheduling a Meeting to Discuss a Building Project

L. Discussion and Possible Action on Scheduling a Special Meeting to Interview and Appoint Prospective Board Trustees:

11. **Executive Session**

12. **General Good and Welfare**

13. **Adjournment**