

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

ROUND LAKE AREA LIBRARY BOARD OF TRUSTEES
REGULAR BOARD MEETING MINUTES
MEETING ROOM
September 22, 2021 – 6:30 p.m.

Anyone interested in remotely attending this meeting should contact the library at least 24 hours before the meeting.

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. **Call to Order:** President Anne Richmond called the meeting to Order at 6:37 p.m.

2. **Roll Call**

Bryan Beyersdorf	A	Kathy Oetker	P
Sarah Duby Virtually	via Zoom	Anne Richmond	P
Melanie Francisco	P	Carolina Schottland	A
Laura Frye	P		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	P
Robbyn Allbee, Administrative Manager	P

3. **Pledge of Allegiance:** All present recited the Pledge of Allegiance

4. **Approval of Agenda**

Sarah Duby made a motion to Approve the agenda as presented, Melanie Francisco seconded. All Trustees present, (Duby, Francisco, Frye, Oetker and Richmond), voted aye. Motion carried.

5. **Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

- Jerry Dietz, Library Attorney

6. **Presentation**

- Andrew Kim, PMA Financial
Andrew Kim gave an overview of referendum options available to fund a building project. The board needs to decide on the type of referendum that they would like; Bond or Limited Rate. The next step is to talk with the architect to determine the desired size of a building and the associated cost of site and building development.
- Mary Vallely, Baird & Warner
Mary Vallely presented the board with an overview of the current housing market. She stated the market is not in a bubble and expects housing prices to continue to rise at 3%-4% for the next 2 – 4 years. This translates into an increase in the Round Lake area EAV which equates to a higher tax base.

7. **Approval of Minutes**

Approval of Minutes of Regular Board Meeting for August 25, 2021

Laura Frye made a motion to approve Minutes of Regular Board Meeting for August 25, 2021, Melanie Francisco seconded. All Trustees present, (Duby, Francisco, Frye, Oetker and Richmond), voted aye. Motion carried.

8. **Financial Business**

A. Bookkeeping Report

B. Vendor's List - Warrant # 771

Laura Frye made a motion to approve Warrant #771, Melanie Francisco seconded. On a Roll call vote all Trustees present, (Duby, Francisco, Frye, Oetker and Richmond), voted aye. Motion carried.

9. **Communications**

- All trustees received a copy of *I Am Not Your Perfect Mexican Daughter* by Erika Sanchez, who spoke at the September 27th virtual program
- Board members also received copies of the 2020/2021 Round Lake Area Chamber of Commerce Community Guide

10. **Department Report:** Youth Services

Sean Gilmartin reviewed activity in Youth Services and adjustments the Department has made since the pandemic. These include moving to virtual programming, rearranging the YS department layout, color coding similar-topic books, integrating QR codes to save on printing costs, and creating a new category of Non Fiction Easy Readers. Sean also expressed the department's gratitude to the library and the board for the compassionate manner in which the pandemic was handled.

11. **Library Director's Report**

Jim presented the report as written.

12. **Action Items**

A. Discussion and Possible Action on Ordinance 09-22-2021-BAO - FY 2021-2022 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2021, AND ENDING JUNE 30, 2022

Jim highlighted updates made to the B&A Ordinance after trustees approved the tentative version at the July 28, 2021 board meeting. Total adjustments resulted in a net increase in revenue of approximately \$7,000. Melanie Francisco made a motion to approve the amended FY 2021-2022 Final Budget and Appropriations Ordinance, Sarah Duby seconded. On a Roll call vote all Trustees present, (Duby, Francisco, Frye, Oetker and Richmond), voted aye. Motion carried.

B. Discussion and Possible Action on Purchasing Chairs

Marina Stevens presented trustees new options for consideration since discussing chair replacements at the May 26, 2021 board meeting. Marina recommended the board approve purchase of 100 Flash Furniture RUT-EO1-Hercules Series Ergonomic Shell Back chairs from webstaurant.com for cost of purchase and shipping with lift gate to replace those for seating at reading and computer tables in public spaces. Laura Frye made a motion to purchase the black plastic chairs, Kathy Oetker seconded. On a Roll call vote all Trustees present, (Duby, Francisco, Frye, Oetker and Richmond), voted aye. Motion carried.

13. **Executive Session:** No Executive Session was held

14. **General Good and Welfare**

15. **Adjournment:** President Anne Richmond adjourned the meeting at 8:42 p.m.

Respectfully Submitted,

Name _____ Date _____
Robbyn Allbee, Recording Secretary

Name _____ Date _____
Kathy Oetker,
Secretary, Library Board of Trustees