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**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING, VIRTUAL
~~MEETING ROOM~~
ZOOM VIRTUAL MEETING
September 23, 2020 – 6:30 p.m.**

ANYONE WISHING EXTRA ASSISTANCE ATTENDING THIS VIRTUAL MEETING SHOULD CONTACT THE LIBRARY AT LEAST 24 HOURS BEFORE THE MEETING

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

Round Lake Area Library is inviting you to a scheduled Zoom meeting.

Topic: Round Lake Area Library September 23, 2020 Virtual Library Board Meeting
Time: Sep 23, 2020 06:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83132754316?pwd=MDc4SmZieTFSc29TQ1V6aEVRQ0ZNU09>

Meeting ID: 831 3275 4316

Passcode: 759606

One tap mobile

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Dial by your location

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+1 669 900 6833 US (San Jose)

Meeting ID: 831 3275 4316

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Find your local number: <https://us02web.zoom.us/j/83132754316?pwd=MDc4SmZieTFSc29TQ1V6aEVRQ0ZNU09>

1. **Call to Order:** President Anne Richmond called the meeting to order 6:30 p.m.

2. **Roll Call**

Sarah DUBY	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Kathy Oetker	6:41 p.m.	Lisa Marie Smith	P

Jim DiDonato, Executive Director P

Marina Stevens, Assistant Director P

Robbyn Allbee, Administrative Manager P

3. **Pledge of Allegiance:** All present recited the Pledge of Allegiance

4. **Approval of Agenda**

Laura Frye made a motion to approve the Agenda as presented, Carolina Schottland seconded. On a Roll Call vote, all Trustees present, (Duby, Frye, Richmond, Schottland and Smith), voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Jerry Dietz, Library Attorney; John Haliotis, Head of IT; Julie Bachinger, Library Assistant; Karen Sircher, Circulation; Sean Gilmartin, Head of Youth Services; Denise Zajkowski, Library Assistant; Gloria Quezada, Library Assistant; Aleece Michalak, Librarian; Tana Visser, Technical Services Assistant; Lisa Velez, resident.

6. Approval of Minutes

A. Minutes of Budget and Appropriations Hearing for August 26, 2020

Lisa Marie Smith made a motion to approve the Budget and Appropriations Hearing Minutes for August 26, 2020, Laura Frye seconded. On a Roll Call vote, all Trustees present, Duby, Frye, Richmond, Schottland and Smith, voted Aye. Motion carried.

B. Minutes of Regular Board Meeting for August 26, 2020

Carolina Schottland made a motion to approve the Regular Board Meeting Minutes for August 26, 2020, Lisa Marie Smith seconded. On a Roll Call vote, all Trustees present, Duby, Frye, Richmond, Schottland and Smith, voted Aye. Motion carried.

7. Financial Business

A. Bookkeeping Report

B. Vendor's List - Warrant # 759

Laura Frye made a motion to approve Warrant #759, Lisa Marie Smith seconded. On a Roll Call vote, all Trustees present, Duby, Frye, Richmond, Schottland and Smith, voted Aye. Motion carried.

8. Communications

- Chamber of Commerce Press Release
- Announcement of Mayor Richard Hill Resignation
- Census Yard Sign Information
- Little free Library Maintenance Updates
- Petition Packet for Candidates Running in the April, 2021 Library Board Election

9. Library Director's Report

10. Action Items

A. Discussion and Possible Action on Scheduling a Special Meeting to Interview Trustee Candidates for an Open Position

Sarah Duby made a motion to schedule a special meeting to interview candidates to fill a vacancy on the library board at 6:30pm on October 21, 2020, Laura Frye seconded. On a Roll Call vote, all Trustees present, Duby, Frye, Oetker, Richmond, Schottland and Smith, voted Aye. Motion carried.

B. Discussion and Possible Action on Scheduling Meeting of Building Development Subcommittee

Tabled: No motion; No action

11. Executive Session: None

12. General Good and Welfare

13. Adjournment: President Anne Richmond adjourned the meeting at 7:23 p.m.

Respectfully Submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Kathy Oetker,
Secretary, Library Board of Trustees