

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
MEETING ROOM
March 25, 2020 – 6:30 p.m.**

**April 1, 2020 -6:30 p.m. Virtual Library Board Meeting
(Rescheduled from March 25, 2020)
via Zoom at <https://zoom.us/j/237758974>**

Meeting ID: 237 758 974

One tap mobile

+13126266799,,237758974# US (Chicago)
+16468769923,,237758974# US (New York)

Dial by your location

(312) 626 6799 US (Chicago)
(646) 876 9923 US (New York)

ANYONE WISHING EXTRA ASSISTANCE ATTENDING THIS VIRTUAL MEETING SHOULD CONTACT THE LIBRARY AT LEAST 24 HOURS BEFORE THE MEETING

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Anne Richmond called the meeting to order at 6:35 p.m.

2. Roll Call

Sarah Duby	P	Anne Richmond	P
Laura Frye	P	Carolina Schottland	P
Diane Klein	A	Lisa Marie Smith	P
Kathy Oetker	P		

Jim DiDonato, Executive Director	P
Marina Stevens, Assistant Director	P
Robbyn Allbee, Administrative Manager	P

3. Pledge of Allegiance

4. Approval of Agenda

Laura Frye made a motion to approve the agenda as presented, Lisa Marie Smith seconded. All Trustees present, Duby, Frye, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

Julie Bachinger, Yolanda Prado, Aleece Michalak, Elvira Flores, Karen Sircher, Kelly Glaser, Robin Nokes, Nichole Watson, Maggie Rodriguez, Robert Krause, Maria Arias, Jian Rao, Sean Gilmartin, Isabel, Jerry Dietz

6. Approval of Minutes

A. Minutes of Regular Board Meeting for February 26, 2020

Carolina Schottland made a motion to approve the minutes as written, Laura Frye seconded. All Trustees present, Duby, Frye, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

7. Financial Business

A. Bookkeeping Report

B. Vendor's List - Warrant # 753

Laura Frye made a motion to approve Warrant #753, Lisa Marie Smith seconded. On a roll call vote all Trustees present, Duby, Frye, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

8. Communications

9. Library Director's Report

10. Action Items

A. Discussion and Possible Action on Personnel Salaries

Anne Richmond made the following motion:

I move that all staff will be paid their normal rate of pay for their normal schedule of hours. The library will continue providing the same benefits without any interruption to those who receive benefits. All regular deductions and/or contributions will be deducted from each employee's pay as normal. Full-Time staff are expected to check their emails daily Monday- Friday. Part-Time staff should check their emails with the same frequency they would have been to work (If an employee works 3 days a week, they should check email once on each of those days). Beyond emails, staff should work remotely on assigned projects up to their scheduled hours. It is understood that not all staff will be able to work their full hours in a remote fashion but the Library trusts staff to work to the best of their ability. This plan will be reevaluated at the May 27, 2020 Library Board Meeting. The Director has discretion to amend the directives in this motion to meet the library's scheduling and staffing needs until that time.

Carolina Schottland seconded. On a roll call vote all Trustees present, Duby, Frye, Oetker, Richmond, Schottland and Smith, voted aye. Motion carried.

11. **Executive Session:** None

12. **General Good and Welfare:** None

13. Adjournment

President Anne Richmond adjourned the meeting at 7:08 p.m.

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee, Recording Secretary

Name: _____ Date: _____
Kathy Oetker,
Secretary, Library Board of Trustees