

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING
MEETING ROOM
November 20, 2019 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

2. Roll Call

Sarah Duby
Laura Frye
Diane Klein
Kathy Oetker

Anne Richmond
Carolina Schottland
Lisa Marie Smith

Jim DiDonato, Executive Director
Marina Stevens, Assistant Director
Robbyn Allbee, Administrative Manager

3. Pledge of Allegiance

4. Approval of Agenda

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

6. Approval of Minutes

- A. Minutes of Regular Board Meeting for October 23, 2019

7. Financial Business

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 749

8. Communications

9. Library Director's Report

10. Action Items

- A. Discussion and Possible Action on Ordinance 11-20-2019-TLO, Tax Levy Ordinance – AN ORDINANCE PROVIDING FOR LEVYING AND ASSESSING TAXES OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, FOR 2018 TAX LEVY (THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020)
- B. Discussion and Possible Action on Starting Bid Process to Replace Phone System
- C. Discussion and Possible Action on Library Records Confidentiality Policy
- D. Discussion and Possible Action on Vehicle Use Policy
- E. Discussion and Possible Action on Closing Library for Staff Training
- F. Discussion and Possible Action on Scheduling Meeting of Building Development Subcommittee

11. Executive Session: (5 ILCS 120/2(c): (5) and (11))

12. General Good and Welfare

13. Adjournment