

*The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL*

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING AGENDA  
REGULAR MEETING  
MEETING ROOM  
August 28, 2019 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

**2. Roll Call**

Sarah Duby  
Laura Frye  
Diane Klein  
Kathy Oetker

Anne Richmond  
Carolina Schottland  
Lisa Marie Smith

Jim DiDonato, Executive Director  
Marina Stevens, Assistant Director  
Robbyn Allbee, Administrative Manager

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

**6. Executive Session: (5 ILCS 120/2(c)(5))**

**7. Approval of Minutes**

A. Minutes of Regular Board Meeting for July 24, 2019

**8. Financial Business**

- A. Bookkeeping Report
- B. Vendor's List - Warrant # 746

**9. Communications**

**10. Library Director's Report**

**11. Action Items**

- A. Discussion and Possible Action on Development and Convening Special Meeting of Building Development–Subcommittee
- B. Discussion and Possible Action on FY 2018-2019 Secretary's Audit (75 ILCS 16/30-65)
- C. Discussion and Possible Action on Certification of FY 2018-2019 Illinois Public Library Annual Report (75 ILCS 16/30-65)
- D. Ratify Annual Report of Receipts and Disbursements for FY 2018-2019 (30 ILCS 15/1 and 15/2 [*annual*])
- E. Ratify Semi-Annual Report of Receipts and Disbursements for Past Six Months (January-June, 2019) (50 ILCS 305/1 [*semiannual*]):
- F. Discussion and Possible Action on Final Draft of FY 2019-2020 Internal Budget
- G. Discussion and Possible Action on Ordinance 08-28-2019-BAO - FY 2019-2020 Final Budget and Appropriations Ordinance - AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020
- H. Discussion and Possible Action on Fire Alarm System Proposal
- I. Discussion and Possible Action on Parking Lot Sealcoating Proposal

**12. General Good and Welfare**

**13. Adjournment**