

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING AGENDA  
REGULAR MEETING  
MEETING ROOM  
December 21, 2016 – 6:30 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

**2. Roll Call**

Mike Bock  
Laura Frye  
Diane Klein  
Kathy Oetker

Anne Richmond  
Carolina Schottland  
Cathy Warner

Jim DiDonato, Executive Director  
Robbyn Allbee, Administrative Manager  
John Haliotis, Information Technology Systems Administrator

**3. Pledge of Allegiance**

**4. Approval of Agenda**

**5. Public Introductions and Comments**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

- a. Sarah Armstrong of Turks Cap Consulting – Discussion on Mission Statement and Long Range Plan

**6. Approval of Minutes**

- b. Board Meeting Minutes for November 16, 2016 Special Meeting, Tax levy Hearing
- c. Board Meeting Minutes for November 16, 2016

**7. Financial Business**

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 714
- c. Investment Rates:

	Illinois Funds	State Bank of the Lakes
July	.356%	.20%
August	.386%	.20%

September	.404%	.20%
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**8. Communications:**

- a. **Department Report** – Information Technology

**9. Library Director's Report**

**10. Action Items**

- a. Action on Purchasing a Self-Check Machine
- b. Action on Approving FY 2016-2017 Per Capita Grant Application
- c. Action on Scheduling Special Meetings to Tour Area Libraries
- d. Second Half of Year Review of Closed Session Minutes (5 ILCS 120/2.06) and (5 ILCS 120/2.06)

**11. Executive Session**

Closed session for the purpose of discussing minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5 ILCS 120/2(c)(21).) and (5 ILCS 120/2.06)

**12. General Good and Welfare**

**13. Adjournment**