

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING
REGULAR MEETING
MINUTES
January 28, 2015 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

Vice President Diane Klein called the meeting to order at 6:00 p.m.

2. Roll Call

Charlie Foy	P	Anne Richmond	P
Laura Frye	A	Carolina Schottland	P
Diane Klein	P	Cathy Warner	A
Kathy Oetker	6:05 p.m.		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Rich Erikson, Head of Adult Services	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Anne Richmond made a motion to accept the agenda as presented. Charlie Foy seconded. All Trustees present, Foy, Klein, Richmond and Schottland, voted Aye. Motion carried.

5. Public Introductions and Comments

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

- o Maggie Rodriguez, Head of Circulation
- o Virginia Vehlow

6. Approval of Minutes

- a. Regular Board Meeting for December 17, 2014:

Anne Richmond made a motion to accept the Regular Board Meeting minutes for December 17, 2014. Charlie Foy seconded. All Trustees present, Foy, Klein, Richmond and Schottland, voted aye. Motion carried.

7. Financial Business

a. Bookkeeping Report:

Diane Klein appointed Kathy Oetker as Secretary Pro-Tem.

b. Vendor's List - Warrant # 691:

Anne Richmond made a motion to accept Warrant #691. Carolina Schottland seconded. On a roll call vote all Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted Aye. Motion carried.

c. Investment Rates:

	Illinois Funds	PNC	State Bank of the Lakes
October	.012%	.05%	
November	.010%	N/A	.20%
December	.010%	N/A	.20%

8. Communications

a. Department Report: Rich Erikson, Head of Adult Services:

The Board thanked Rich and Adult Services for all their hard work. Diane Klein asked about the feasibility of offering a Yoga program. Carolina Schottland asked about acquiring e-books.

9. Library Director's Report

- Jim presented the report as written.
- Carolina Schottland asked Jim to research the feasibility of implementing permacultured landscaping on the land to the West of the parking lot.

10. Action Items

a. Approval of Amnesty Program for National Library Week - April 12th – 18th, 2015:

Anne Richmond made a motion to approve the library adopting an Amnesty Program during National Library Week, April 12th – 18th, allowing patrons the opportunity to have up to \$50.00 in fines waived, provided patrons 1.) present to the library, in person, a valid library card or ID, 2.) have returned all of their overdue items to the library, and 3.) returned those items in good condition. This program is applicable to any person returning items owned ONLY by the Round Lake Area Library. This does not apply to damaged, processing, or referral fees or items owned by any other library. Charlie Foy seconded. On a roll call vote all Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted Aye. Motion carried.

b. Set Dates to Close the Library for Shelving Relocation Project:

Kathy Oetker made a motion to close the Library March 17 – 19, 2015 for a shelving relocation project. Carolina Schottland seconded. All Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted Aye. Motion carried.

- c. Approval of an Ordinance Authorizing Certain Interfund Transfers Midyear FY 2014-2015: Carolina Schottland made a motion to approve Ordinance 01-28-2015-IFT, an Ordinance Authorizing Certain Interfund Transfers Midyear FY 2014-2015. Kathy Oetker seconded. All Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted Aye. Motion carried.

11. **Executive Session:** None

12. **General Good and Welfare**

13. **Adjournment**

Vice President Diane Klein adjourned the meeting at 7:27 p.m.

Respectfully submitted,

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Kathy Oetker,
Secretary, Pro Tem, Library Board of Trustees