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**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
MINUTES  
Meeting Room  
September 24, 2014 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

Vice-President, Diane Klein, called the meeting to order at 6:19 p.m.

**2. Roll Call**

Charlie Foy	P	Anne Richmond	P
Laura Frye	A	Carolina Schottland	P
Diane Klein	P	Cathy Warner	A
Kathy Oetker	6:45 p.m.		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	A
Maggie Rodriguez, Head of Circulation	P

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Anne Richmond made a motion to approve the agenda as presented. Carolina Schottland seconded. All Trustees present, Foy, Klein, Richmond, and Schottland, voted aye. Motion carried. Diane Klein appointed Carolina Schottland as Secretary Pro-Tem.

**5. Public Introductions and Comments**

*The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.*

Heather Bennett and John Benedetti made a presentation about the High School Referendum

**6. Approval of Minutes**

a. Budget and Appropriations Hearing for August 27, 2014:

Anne Richmond made a motion to approve minutes of the Budget and Appropriations Hearing for August 27, 2014. Carolina Schottland seconded. All Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted aye. Motion carried.

b. Regular Board Meeting for August 27, 2014:

Charlie Foy made a motion to approve minutes of the Regular Board Meeting for August 27, 2014 as presented. Anne Richmond seconded. All Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted aye. Motion carried.

**7. Financial Business**

a. Bookkeeping Report

b. Vendor's List - Warrant # 687

Anne Richmond made a motion to approve Warrant #687. Carolina Schottland seconded. On a roll call vote all Trustees present, Foy, Klein, Oetker, Richmond, and Schottland), voted aye. Motion carried.

c. Investment Rates:

	Illinois Funds	PNC	State Bank of the Lakes
June	.016%	.23%	
July	.012%	.23%	
August	.012%	.17%	.20%

**8. Communications**

- a. Department Report: Maggie Rodriguez, Head of Circulation: Maggie presented a highlight of tasks the Circulation department worked on the past several months and previewed upcoming events. The Board thanked Maggie and the Circulation Team for their continued hard work.

**9. Library Director's Report**

Jim presented the Director's Report as written.

**10. Action Items**

a. Restart Interlibrary Loan Service to Non-residents:

- b. Anne Richmond made a motion to Restart Interlibrary Loan Service to Non-residents. Carolina Schottland seconded. All Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted aye. Motion carried.

c. Approval of FY 2014-2015 Per Capita Grant Application:

Anne Richmond made a motion to approve the FY 2014-2015 Per Capita Grant Application. Kathy Oetker seconded. All Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted aye. Motion carried.

- d. Approval of Proposal to Seal Coat the Parking Lot:  
Carolina Schottland made a motion to accept the Proposal to Seal Coat the Parking Lot from B&B. Charlie Foy seconded. On a Roll Call vote all Trustees present, Foy, Klein, Oetker, Richmond, and Schottland, voted aye. Motion carried.

**11. Executive Session:**

**12. General Good and Welfare**

**13. Adjournment**

Diane Klein adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Carolina Schottland,  
Secretary Pro-Tem, Library Board of Trustees