

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING MINUTES
REGULAR MEETING
Meeting Room
April 27, 2011 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

President Diane Klein called the meeting to order at 6:05 p.m.

2. Roll Call:

Mandy Hollingsworth	P	Shari Skorcz	A
Linda Kauffman	P	Patty Smart	P
Diane Klein	P	Cathy Warner	P
Brad Ogilvie	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Margarita Rodriguez, Head of Shelving	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Cathy Warner made a motion to approve the agenda as presented. Patty Smart seconded. All Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Smart and Warner), voted aye. Motion carried.

5. Public Introductions and Comments: No public was present

6. Approval of Minutes

a. Regular Board Meeting Minutes for March 23, 2011:

Cathy Warner made a motion to approve the Regular Board Meeting Minutes for March 23, 2011. Patty Smart seconded. The following Trustees, Hollingsworth, Ogilvie, Smart and Warner, voted aye. The following Trustees, Kauffman, Klein, abstained. Motion carried.

7. Financial Business

a. Bookkeeping Report

b. Vendor's List - Warrant # 646

Brad Ogilvie made a motion to accept Warrant #646. Linda Kauffman seconded. On a Roll Call vote, all Trustees present, (Hollingsworth, Kauffman, Klein, Ogilvie, Smart and Warner), voted aye. Motion carried.

c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
December	.121%	December	0.34%
January	.121%	January	0.34%
February	.094%	February	0.32%
March	.085%	March	0.32%

8. Communications

- a. Department Report – Margarita Rodriguez, Head of Shelving:
Maggie Rodriguez gave a very lively report regarding Shelving. The Board thanked her for all her hard work.

9. Library Director's Report:

10. Action Items

- a. A Resolution Approving Election Results and Receipt of Canvas of April 5, 2011 Consolidated Election:
Cathy Warner made a motion to approve the Election Results and Receipt of Canvas of April 5, 2011 Consolidated Election. Linda Kauffman seconded. All Trustees present, Hollingsworth, Kauffman, Klein, Ogilvie, Smart and Warner, voted aye. Motion carried.
- b. Set Date of Special Meeting to Interview and Appoint Prospective Board Trustees:
Mandy Hollingsworth made a motion to set 1 June, 2011 at 6:00 pm as the date of a Special Meeting to Interview and Appoint Prospective Board Trustees. Patty Smart seconded. The following Trustees, Hollingsworth, Kauffman, Klein, Smart and Warner, voted aye. The following Trustee, Ogilvie, abstained. Motion carried.
- c. Appoint Trustee to Fill Vacant Position:
Diane Klein made a motion to appoint Linda Kauffman to fill a vacant Trustee position. Patty Smart seconded. All Trustees present, Hollingsworth, Kauffman, Klein, Ogilvie, Smart and Warner, voted aye. Motion carried.

- d. Approve FY 2011-2012 Regular Board Meeting Dates (5 ILCS 120/2.03 and 75 ILCS 16/30-50):
Cathy Warner made a motion to approve holding regularly scheduled Board meetings on the following dates for FY 2011-2012 :

July 27, 2011
August 24, 2011
September 28, 2011
October 26, 2011
November 16, 2011
December 14, 2011
January 25, 2012
February 22, 2012
March 28, 2012
April 25, 2012
May 23, 2012
June 27, 2012

Mandy Hollingsworth seconded. The following Trustees, Hollingsworth, Kauffman, Klein, Smart and Warner, voted aye. Motion carried. The following Trustee, Ogilvie, abstained. Motion carried.

- e. Approve Thank You letter to Village of Round Lake Beach for Use of Civic Center for Jane Yolen Visit:

Cathy Warner made a motion to approve Thank You letter to Village of Round Lake Beach for Use of Civic Center for Jane Yolen Visit. Patty Smart seconded. All Trustees present, Hollingsworth, Kauffman, Klein, Ogilvie, Smart and Warner, voted aye. Motion carried.

- f. Approve Selection of Contractor to Repair or Replace Windows:
Tabled until May

- g. Approval of .02 Building Maintenance Levy (75 ILCS 16/35-5 and 10 ILCS 5/28-2):

Cathy Warner made a motion to approve the .02 Building Maintenance Levy. Brad Ogilvie seconded. On a Roll Call vote, all Trustees present, Hollingsworth, Kauffman, Klein, Ogilvie, Smart and Warner, voted aye. Motion carried.

11. **Executive Session:** None

12. **General Good and Welfare**

13. **Adjournment**

President Diane Klein adjourned the meeting at 7:50 pm

Respectfully submitted,

Name: _____ Date: _____
Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____
Shari Skorcz,
Secretary, Library Board of Trustees