

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY  
BOARD OF TRUSTEES  
BOARD MEETING MINUTES  
REGULAR MEETING  
Meeting Room  
July 27, 2011 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

**1. Call to Order**

President Linda Kauffman called the meeting to order at 6:01 p.m.

**2. Roll Call:**

|                                       |   |               |   |
|---------------------------------------|---|---------------|---|
| Mandy Hollingsworth P                 | P | Anne Richmond | P |
| Linda Kauffman                        | P | Patty Smart   | P |
| Diane Klein                           | P | Cathy Warner  | P |
| Ron Repa                              | P |               |   |
|                                       |   |               |   |
| Jim DiDonato, Executive Director      |   |               | P |
| Robbyn Allbee, Administrative Manager |   |               | P |

**3. Pledge of Allegiance**

All present recited the Pledge of Allegiance

**4. Approval of Agenda**

Cathy Warner made a motion to approve the Agenda, with the update to move Action Item 10-a, Swearing in and Administering Oath to New Trustees, to the beginning of the meeting. Diane Klein seconded. All Trustees present, Hollingsworth, Kauffman, Klein, Repa, Richmond, Smart and Warner, voted Aye. Motion carried.

**10. Action Items**

a. Swear In and Administer Oath to New Trustees:

Patty Smart swore in Ron Repa and Anne Richmond as Trustees.

**5. Public Introductions and Comments: No public present**

The public is invited to provide comments at the beginning of each meeting. Any person or group wishing to speak is requested to sign in prior to the meeting, indicating the issue that they are addressing. The time for comments will be limited to three minutes per person. Please note that the Board will listen to the comments but may not take official action during this meeting. However, a member of the Board may give direction to staff following a presentation.

## 6. Approval of Minutes

a. Regular Board Meeting Minutes for June 22, 2011:

Patty Smart made a motion to approve the Regular Board Meeting Minutes for June 22, 2011 as presented. Mandy Hollingsworth seconded. The following Trustees voted Aye: Hollingsworth, Kauffman, Klein, and Smart. The following Trustees abstained: Repa, Richmond and Warner. Motion carried.

## 7. Financial Business

a. Bookkeeping Report:

Mandy Hollingsworth made a Motion to approve Warrant #649. Diane Klein seconded. On a Roll Call vote all trustees present, Hollingsworth, Kauffman, Klein, Repa, Richmond, Smart and Warner, voted Aye. Motion carried.

b. Vendor's List - Warrant # 649

c. Investment Rates:

| i. Illinois Funds |       | ii. National City/PNC |       |
|-------------------|-------|-----------------------|-------|
| March             | .085% | March                 | 0.32% |
| April             | .085% | April                 | 0.32% |
| May               | .036% | May                   | 0.36% |
| June              | .036% | June                  | 0.36% |

## 8. Communications

a. Department Report – Elena Lara, Head of Outreach Services:

Jim DiDonato presented Elena Lara's report. The Board asked Jim to thank Elena for her continued dedication and hard work.

## 9. Library Director's Report:

Jim DiDonato hit the highlights of his Directors Report. Trustees did ask that Jim discuss the Village of Round Lake Beach's proposed TIF District 4 directly with Mayor Rich Hill. Trustees hope a direct conversation with the mayor will answer many of the library's outstanding questions as well as provide some amenable points of agreement between the village and library.

## 10. Action Items

b. Approve FY 2010-2011 Tentative In-house Budget:

Anne Richmond made a motion to approve the FY 2010-2011 Tentative In-house Budget. Patty Smart seconded. On a Roll Call vote all trustees present, Hollingsworth, Kauffman, Klein, Repa, Richmond, Smart and Warner, voted Aye. Motion carried.

c. DISCUSSION AND ACTION ON A RESOLUTION ADOPTING A TENTATIVE FORM OF AN ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS OF ROUND LAKE AREA PUBLIC LIBRARY

DISTRICT, LAKE COUNTY, ILLINOIS FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2011, AND ENDING JUNE 30, 2012:

Cathy Warner made a motion to approve Resolution 07-27-2011-TENT-BAO, adopting a tentative form of the Budget and Appropriations Ordinance of Round Lake Area Public Library for FY 2011 – 2012. Anne Richmond seconded. On a Roll Call vote all trustees present, Hollingsworth, Kauffman, Klein, Repa, Richmond, Smart and Warner, voted Aye. Motion carried.

d. Set Date for Budget and Appropriation Hearing:

Patty Smart made a motion to set the date for the Budget and Appropriation Hearing as September 27, 2011 at 5:55 p.m.. Mandy Hollingsworth seconded. All trustees present, Hollingsworth, Kauffman, Klein, Repa, Richmond, Smart and Warner, voted Aye. Motion carried.

e. Set Date for Special Meeting to Approve Intergovernmental Agreement and Budget & Appropriation Ordinance:

Patty Smart made a motion to move the September 28<sup>th</sup> Regular Board Meeting to 6:00 pm on September 27<sup>th</sup>. Mandy Hollingsworth seconded. All trustees present, Hollingsworth, Kauffman, Klein, Repa, Richmond, Smart and Warner, voted Aye. Motion carried.

f. Approve FY 2011-2012 Planning Objectives:

Linda Kauffman tabled this agenda item to the August meeting. Trustees asked Jim DiDonato to research the cost of fixing the security gates, find out what other libraries have done with regards to removing them completely and find the cost of replacing them.

11. **Executive Session: None**

12. **General Good and Welfare**

13. **Adjournment**

President Linda Kauffman adjourned the meeting at 8:41p.m.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Robbyn Allbee,  
Recording Secretary

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Patty Smart,  
Secretary, Library Board of Trustees