

The Round Lake Area Library is subject to the requirements of the American with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the library at 546-7060 (Voice) or 546-7064 (TDD/TT) promptly to allow the library to make reasonable accommodation. The library is located at 906 Hart Road in Round Lake, IL

**ROUND LAKE AREA LIBRARY
BOARD OF TRUSTEES
BOARD MEETING AGENDA
REGULAR MEETING MINUTES
Meeting Room
September 22, 2010 – 6:00 p.m.**

All matters on the agenda may be discussed, amended, and acted upon, regardless of placement.

1. Call to Order

Cathy Warner called the meeting to order at 6:01 p.m.

2. Roll Call:

Mandy Hollingsworth	P	Shari Skorcz	P
Linda Kauffman	P	Patty Smart	A
Diane Klein	A	Cathy Warner	P
Brad Ogilvie	P		

Jim DiDonato, Executive Director	P
Robbyn Allbee, Administrative Manager	P
Richard Erikson, Head of Adult Services	P

3. Pledge of Allegiance

All present recited the Pledge of Allegiance

4. Approval of Agenda

Mandy Hollingsworth made a motion to accept the Agenda as presented. Shari Skorcz seconded. All Trustees present, (Hollingsworth, Ogilvie, Skorcz, and Warner), voted Aye. Motion carried.

5. Public Introductions and Comments : No public was present

6. Approval of Minutes

- a. Regular Board Meeting Minutes for August 25, 2010: Linda Kauffman made a motion to approve the Regular Board Meeting Minutes for August 25, 2010 with the following amendment: Linda was not present at the July 28th meeting, and therefore should be listed as “abstained” on the list of those that approved those minutes, as is listed in the August 25th Meeting Minutes. Brad Ogilvie seconded. All Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.

7. Financial Business

- a. Bookkeeping Report
- b. Vendor's List - Warrant # 639

Brad Ogilvie made a motion to accept Warrant # 639 in the amount of \$107,183.44. Shari Skorcz seconded. On a Roll call vote, all Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.

- c. Investment Rates:

i. Illinois Funds		ii. National City/PNC	
May	.151%	May	0.44%
June	.151%	June	0.44%
July	.178%	July	0.45%
August	.193%	August	0.45%

8. Communications

- a. Department Report – Rich Erikson, Head of Adult Services

The Board thanked Rich and Adult Services for continuing to offer quality programs and superior service to our patrons.

9. Library Director's Report:

Jim reviewed the Director's Report with the Board. The Board asked Jim to review the status of the uncased DVD's in six months and report to the Board any theft/missing issues.

10. Action Items

- a. Approve FY 2010-2011 Final Budget and Appropriations Ordinance: Mandy Hollingsworth made a motion to approve the FY 2010-2011 Final Budget and Appropriations Ordinance. Linda Kauffman seconded. On a Roll call vote, all Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.
- b. Approval of Certification of 2010 Per Capita Grant Application for FY 2010-2011: Brad Ogilvie made a motion to approve the Certification of the 2010 Per Capita Grant Application for FY 2010-2011. Mandy Hollingsworth seconded. All Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.

c. Food for Fines - National Library Week (April 10 – 16, 2011): Shari Skorcz made a motion to approve Food for Fines - National Library Week (April 10 – 16, 2011) with the following provisions:

- The library will allow fines to be waived ONLY for Round Lake Area Library patrons. The library will not waive fines for patrons of other libraries.
- All items must be non-perishable – no fresh food, no expired items
- All donations must be unopened and in good condition (no damaged, dented, or rusty cans, or torn boxes)
- No alcoholic beverages, bottled or canned beverages (water, juice, or pop), candy, or U.S. government food products will be accepted.

Linda Kauffman seconded. On a Roll call vote, all Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.

d. Approval of Impact Fee Agreement with Crown Group for Assisted Living Facility on Rollins Road: Linda Kauffman made a motion to accept the Impact Fee Agreement with Crown Group for Assisted Living Facility on Rollins Road with the changes supplied by library attorney, Jerry Dietz. Mandy Hollingsworth seconded. On a Roll call vote, all Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.

11. **Executive Session:** None

12. **General Good and Welfare**

13. **Adjournment**

Mandy Hollingsworth made a motion to adjourn the meeting at 6:39 p.m. Shari Skorcz seconded. All Trustees present, (Hollingsworth, Kauffman, Ogilvie, Skorcz and Warner), voted Aye. Motion carried.

Name: _____ Date: _____

Robbyn Allbee,
Recording Secretary

Name: _____ Date: _____

Shari Skorcz, Secretary
Secretary, Library Board of Trustees